

Your Name: _____

Summer Term Fall Term Spring Term

Step 1 REVIEW DEADLINES & PREPARE EARLY

Please review CCC's [deadlines](#) so you can be informed of important dates.



Step 2 APPLY FOR ADMISSION & LOGIN TO MYCCC

There is no cost to apply, simply complete the online application at [ApplyNow](#).

Residency is a required step of admission for ALL students.

- Documentation to prove your [state of residence](#) (and county if you live in Arizona) and U.S. citizenship status MUST be submitted to Registration & Enrollment Services when you apply. Your residency status determines the [cost of tuition](#).

Read your admission letter for your comet ID and Student ID. Your CCC comet ID will be used to log into portal.

Comet ID: _____ Student ID: @ _____

Upon admission you will receive an email with instructions to set up your myCCC portal. If you have trouble accessing your portal, please contact the ITS Help Desk at 928-226-4357.

Feel free to watch "[Getting Started With MyCCC](#)."

Step 3 COMPLETE COURSE PLACEMENT

Please complete [course placement](#) prior to meeting with your advisor.

Step 4 EXPLORE FUNDING AND PAYMENT OPTIONS FOR COLLEGE

(FAFSA) Free Application for Federal Student Aid - [How To Apply For Financial Aid](#).

1. Complete the application: Go to [fafsa.gov](#). Enter the CCC school code: 031004.
2. **Check the status:** 7-10 business days after submitting your FAFSA log in to myCCC, select Financial Aid.
3. Complete additional requirements (if required): Follow the links to submit information.

AND/OR

Scholarships

-Scholarships lists & resources: CCC [scholarships](#) page.

AND/OR

Veterans and Dependents of Veterans

-Visit [Veteran's Services](#) regarding all sources of veterans funding. They can assist with applying for benefits and other helpful resources.

AND/OR

Self-Pay, Payment Plans & 3rd Party Payer

-Visit CCC [student accounts](#) for information about tuition rates, payment plan options and payment [deadlines](#).

Step 5 SCHEDULE AN ADVISING APPOINTMENT & SIGN UP FOR ORIENTATION

After steps 1-4, schedule an [appointment online](#) with an advisor. It may take several advising appointments to be fully prepared for class registration. If you are new to CCC, New Student Orientation is for you!

[Register](#) for the New Student Orientation course COL 098.

Step 6 FINALIZE PAYMENT

Tuition and fees are due at the time of registration, note [deadlines](#) each term and check CCC student email for reminders to avoid being dropped.

Payment Options:

- 1.) **Financial Aid:** [Review eligibility and disbursement](#). If you do not have an award, [begin the process](#) at least 60 days before classes begin. Students are also encouraged to apply for [scholarships](#).
- 2.) **Interest Free Payment Plan:** Log into the [myCCC portal](#), in the QuickLaunch section choose "Pay Your Bill". On the next screen select "TRANSACT Payments-Pay Your Bill, Setup a Payment Plan". Within Transact select View Payment Plan Options.
- 3.) **Pay in Full:** Log into the myCCC portal, in the QuickLaunch section choose "Pay Your Bill". On the next screen select "TRANSACT Payments-Pay Your Bill, Setup a Payment Plan". Within Transact select "Make a Payment". Payments can be made with debit card, credit card (2.75% non-refundable fee) or [E-check](#).
- 4.) **Third Party** (ex: Vocational Rehab) visit [Student Accounts FAQ page](#) for additional information/forms required.

Step 7 PARKING

All vehicles parked on the Lone Tree Campus or the 4th St. Campus must have a current CCC parking permit located in the proper location. You can purchase your [permit](#) online or in person.

Step 8 STUDENT ID'S

Visit the Campus Security desk at any of the CCC campuses to obtain a CCC student ID. IDs are free for new students and \$5 to replace a lost card. To receive a card, students must be registered in the current term and have made payment arrangements.

ADDITIONAL INFORMATION

Do you need help filling out your FAFSA? Or have questions about the process?

Take advantage of the free services below, sponsored by the Arizona Board of Regents FAFSA support program.

Virtual Appointment. Students and families can schedule a one-on-one appointment with a local FAFSA expert. All appointments take place virtually via Zoom, Google Meet, or Microsoft Teams. <https://calendly.com/statewide-fafsa-completion-support>

Benji is Arizona's free digital FAFSA assistant. Text Benji with your FAFSA and financial aid questions and receive immediate answers. Get started by texting "Hi Benji" to **602-786-8171**

Call the Arizona FAFSA Hotline between 8 a.m. and 5 p.m. Monday through Friday for free support with FAFSA completion, college applications, and next steps for enrollment. 1-833-AzFAFSA (English) | 1-833-MiFAFSA (Spanish)

International Students

International students may contact Registration and Enrollment Services (928)-226-4299 to confirm admission requirements.

Submission of Official Transcripts

Send official transcripts to:

CCC Registration and Enrollment Services
2800 S. Lone Tree Rd., Flagstaff, AZ 86005
enrollment.services@coconino.edu | Phone: 928-226-4299 | Fax: 928-226-4033

Helpful Tips

- [Getting Started With MyCCC](#)
- [Transfer to other institutions](#)