

CCC Parking Permit Information

Welcome to CCC!!!

General Information – Students

CCC provides parking for persons who elect to drive to campus. Both the Lone Tree and Fourth Street campuses in Flagstaff require parking permits. The Page campus does not. If you are attending classes exclusively at Page, you may disregard the requirement for a parking permit. If you are enrolled in any class that requires your presence on either Flagstaff campus five (5) days or more, and you plan to drive, a parking permit is required.

We offer several permit options. First, you may purchase a permit for a single vehicle which you plan to drive. This consists of a single sticker which is assigned to the vehicle you list on the vehicle registration form. Second, if you are in a position where you may be choosing between two vehicles, we have a permit that may transfer between the two you will be listing on the vehicle registration form. This is one permit that is accompanied by two validation stickers. If you have more than two vehicles you may be driving, you might end up purchasing a transferable as well as a single, or a second transferrable permit. CCC provides temporary parking permits for visitors. We also make these temps available to persons who have purchased a permit, but find themselves driving a vehicle that does not have a permit displayed. We will confirm any statement or claim that a permit has already been purchased. Temporary permits are exactly that; temporary. Any vehicle located in the parking lot of the Lone Tree or Fourth Street campus that does not display a permit may be cited daily.

If during the academic year you find it necessary to change vehicles you listed on a permit application and had a permit assigned to, CCC will accommodate that by allowing the permit to be moved to a different vehicle. Let the permit and windshield warm up and carefully remove the permit, leaving as much adhesive as possible on it. Place the permit on the new vehicle and contact Security to let them know about the change, because the permit and vehicle information must match to avoid a citation. If the permit cannot be removed in one piece or there is not enough adhesive left for the permit to adhere to the windshield on its own accord, you will need to purchase a replacement permit (at a significantly reduced fee).

The fees for our permits are approved by the District Governing Board and are posted on the Security Webpage at; <http://www.coconino.edu/parking-pricing-information>

Permit fees are prorated by one-third per session, depending on the time of the year it is purchased.

CCC does not offer single semester permits, other than those purchased for a Summer Session.

You may print the Vehicle Registration form, complete it and bring it to either campus where payment will be accepted at Registration and Enrolment Services. Bring the completed form and payment receipt to the Security Desk at either Flagstaff campus and your permit(s) will be issued to you.

Permits will not be issued unless all the information required is provided. If you are purchasing a transferrable permit, it will not be issued unless you provide all the information about both vehicles.

General Information – Employees

As an employee of CCC (does not include Federal Work-Study employees), you are required to purchase a Parking permit for \$10.00 for each vehicle you may drive to either Flagstaff campus. As stated above, no permits are required at the Page campus. You will need to complete a Vehicle Registration form listing any vehicle you plan to drive and have a permit issued and assigned to. You can download this form on the Security web site under forms.

Please keep in mind that the employee permit only allows you to park in the employee parking lot and all motor vehicles including motorcycles and scooters must have a valid and current CCC parking permit to park at either campus.

Finally, parking regulations (procedure 121-13) are enforced at both Flagstaff Campuses Twenty-four hours a day, Monday through Friday. The policy can be located at;

http://www.coconino.edu/resources/files/pdfs/presidents-office/policies-and-procedures/121-13_PG_Parking_and_Vehicular_Traffic.pdf

It is to your benefit to become familiar with these regulations, as compliance is much easier when you know the rules. Persons who have permits assigned and issued to them will be held accountable for any fees related to citations issued to the vehicle they registered at CCC, regardless of who drives the vehicle.

Thank you.