

General Evacuation Procedures

There are a number of emergency situations that will necessitate evacuation of buildings. These are general evacuation procedures.

Building occupants will be notified of the evacuation by the sound of the building fire alarm, by verbal instruction from building staff or emergency personnel, or by self-evident hazardous conditions.

All occupants must leave the building immediately if the fire alarm is activated, or if directed to do so by building staff.

All occupants should exit the building through the nearest safe exit.

If the nearest exit is obstructed by smoke, fire or other hazards proceed to an alternate exit.

Allow enough room for others to enter the flow of traffic moving toward an exit.

Once outdoors, all occupants should move to a safe location preferably an evacuation assembly area.

Please ensure that proper assistance has been summoned by calling 911.

Building occupants will not be allowed to re-enter until the building has been deemed safe and cleared by on site safety personnel and/of fire personnel.