

**ASSESSMENT PROGRESS REPORT
Assessment Activities in 2009-2010**

A fully integrated program of assessment of the learning environment is **critical to maintaining the high quality of CCC**. The annual reporting of each program's assessment activities provides documentation of the College's commitment to this belief. Please complete this form by documenting those assessment activities, data, and improvements that took place in the 2009-2010 academic year. This form and any attachments **should be returned via email no later than July 14, 2010** to Dr. Steve Chambers (stephen.chambers@coconino.edu).

Assistance in completing this report can be obtained by visiting the CCC website at <http://www.coconino.edu/instres/>.

Thank you so much for your continued commitment to excellence.

***Items filled in for departments based on previous year's report. Review, revise and update where needed.**

*** TODAY'S DATE:** _____

***DIVISION:** Student Affairs

***DEPARTMENT:** _____

***SUBMITTED ON BEHALF OF DEPARTMENT BY:**

***EMAIL OF SUBMITTOR:**
@coconino.edu _____

***LAST ASSESSMENT PLAN/ PROGRESS REPORT ON FILE:**

I. OBJECTIVES:	
*The measurable objectives for this department from last year's report are listed below. Please revise and update as needed. (How does your department positively affect students and the college's learning environment?)	
Have the objectives been modified since the last submission? ___ Yes ___ No ___ N/A	
	OBJECTIVES:
1.	
2.	
3.	

II. ASSESSMENT INSTRUMENTS :

*Please review instruments below that were reported last year and update as needed. Where possible, list and attach a sample copy of the instruments that were used to assess each objective. At least one direct and one indirect method should be used. Indicate whether the methods used are formative or summative in nature. Please update the description of processes used in the most recent year *Attach a sample of the instruments and rubrics used.*

Have the instruments been modified since the last submission? ___Yes ___No ___N/A

<i>Review and Revise as Needed</i>		<i>Update for 2009-10</i>		
	Instrument	Objective(s) Measured (#)	Description of Process (who, what, when, how and benchmarks)	Instrument and Rubric Attached (✓)
1.				
2.				
3.				
4.				

III. SUMMARY OF COLLECTED DATA:

The information shown below summarizes the data and results collected last year. In the blank space below last year's data summary, update the data summary for the most recent year, including collected quantitative/qualitative data for each instrument listed above in a summarized form. This should, for example, include: the number of items/students assessed, comparisons from current year to previous years, and how current levels correspond to pre-set benchmark levels. If data are not available, please indicate why and when they will be available.

Reported 2008-09

	Instrument	Data
1.		
2.		

Update data summary for 2009-10 below

	Instrument	Data
1.		
2.		
3.		

IV a. DATA INTERPRETATION/CONCLUSIONS

How does the unit interpret the data generated by the assessment methods currently in place with regard to meeting the listed objectives? If so, based upon what evidence? What conclusions were reached based on the data collected?

Reported 2008-09

Update data for 2009-10 below.

IV b. What changes or revisions were made based on the data collected?

Reported 2008-09

Update data for 2009-10 below.

V. IMPROVEMENTS

How have data been used to improve the program? Please make explicit the connection between assessment findings obtained and changes made to improve CCC's learning environment.

Reported 2008-09 (below). Please check for our accuracy of reported improvements, clarify or elaborate on last year's reported improvements, and add improvements made in 2008-09.

	Data Obtained	Improvement
1.		
2.		
3.		
Update data for 2009-10 below.		
	Data Obtained	Improvement
1.		
2.		

3.		
<p>VI. ROLES & COMMUNICATION</p> <p>Did faculty, students, and/or external constituents receive summaries of the findings generated by the assessment program? Are assessment findings regarding improvements shared and discussed on any set schedule? With whom? Please indicate with whom findings will be shared in the coming year.</p>		
<p>VII. BUDGET IMPLICATIONS</p> <p>Indicate what expenses will be incurred due to your curriculum changes and improvement methods in the coming year. What resources are needed to strengthen your program assessment?</p>		