

**ASSESSMENT PROGRESS REPORT
Assessment Activities in 2009-2010**

A fully integrated program of student learning assessment is **critical to maintaining the high quality of instructional programs at CCC**. The annual reporting of each program's assessment activities provides documentation of the College's commitment to this belief. Please complete this form by documenting those assessment activities, data, and improvements that took place in the 2009-2010 academic year. This form and any attachments **should be returned via email no later than July 15, 2010** to Dr. Steve Chambers (stephen.chambers@coconino.edu).

Assistance in completing this report can be obtained by visiting the CCC website at <http://www.coconino.edu/research/Pages/AssessmentReportingProcess.aspx>.

Thank you so much for your continued commitment to academic excellence.

***Items filled in for departments based on previous year's report. Review, revise and update where needed.**

***PROGRAM OF STUDY:** _____ **TODAY'S DATE:** _____

***DIVISION:** _____

***DEGREES OFFERED:** _____

***SUBMITTED ON BEHALF OF DEPARTMENT BY:**

***EMAIL OF SUBMITTOR:**

_____@coconino.edu

***LAST ASSESSMENT PLAN/ PROGRESS REPORT ON FILE:**

I. STUDENT LEARNING OUTCOMES:

*The measurable student learning outcomes from last year's report are listed below. Please revise and update as needed. (What do you expect students to be capable of doing at specific points in the program?)

Have the outcomes been modified since the last submission? Yes No N/A

	OUTCOMES:
1.	
2.	
3.	

II. ASSESSMENT INSTRUMENTS :

*Please review instruments below that were reported last year and update as needed. Where possible, list and attach copies of the instruments that were used to assess each objective. At least one direct and one indirect method should be used. Indicate whether the methods used are formative or summative in nature. Please update the description of processes used in the most recent year. (Examples: portfolios, presentations, course-level assessments, surveys, tests, project evaluations, etc.) *Where possible, attach a sample of the instruments and rubrics used.*

Have the instruments been modified since the last submission? ___ Yes ___ No ___ N/A

<i>Review and Revise as Needed</i>				<i>Update for 2009-10</i>		
	Instrument	Outcome(s) Measured (#)	Direct or Indirect (D/I)	Formative or Summative (F/S)	Description of Process (who, what, when, how and benchmarks)	Instrument and Rubric Attached (✓)
1.						
2.						
3.						
4.						

III. SUMMARY OF COLLECTED DATA:

The information shown below summarizes the data and results collected last year. In the blank space below last year's data summary, update the data summary for the most recent year, including collected quantitative/qualitative data for each instrument listed above in a summarized form. This should, for example, include: the number of items/students assessed, a table of scores, and how scores correspond to pre-set benchmark levels. **Please include comparisons from current year to previous years.** If data are not available, please indicate why and when they will be available.

Reported 2008-09

	Instrument	Data
1.		
2.		

Update data summary for 2009-10 below

	Instrument	Data
1.		
2.		
3.		

IV a. DATA INTERPRETATION/CONCLUSIONS

How does the unit interpret the data generated by the assessment methods currently in place with regard to meeting the listed student-learning objectives? **Are any trends evident comparing this year's data to past data collected?** Do the findings indicate students are meeting the learning objectives, and if so, based upon what evidence? What conclusions were reached based on the data collected?

Reported 2008-09

Update data for 2009-10 below.

IV b. What changes or revisions were made based on the data collected?

Reported 2008-09

Update data for 2009-10 below.

V. IMPROVEMENTS

How have data been used to improve the program? Please make explicit the connection between assessment findings obtained and changes made to improve academic programs of study.

Reported 2008-09 (below). Please check for our accuracy of reported improvements, clarify or elaborate on last year's reported improvements, and add improvements made in 2009-10.

	Data Obtained	Improvement
1.		
2.		
3.		

Update data for 2009-10 below.

	Data Obtained	Improvement
1.		
2.		
3.		

VI. COURSE-LEVEL ASSESSMENT:

Describe how course-level assessment assures that learning is taking place in the classroom and that classroom learning – throughout a student’s course of study – is directly linked to the achievement of the program objectives listed in Section I. List any course-level assessment processes currently in place. If course-level assessment is not currently utilized, please indicate how it will be implemented in the coming year.

Reported 2008-09

Update data for 2009-10 below.

VII. Assessment at the Page Campus

In the space below, please describe efforts made in the past year to end the department’s assessments activities to include the Page Campus. Also include a timeframe for when full implementation of instruction at Page will be assessed.

If your department has completed extending assessment to include the Page campus, please just write “completed” in the section below.

VIII. ROLES & COMMUNICATION

Did faculty, students, and/or external constituents receive summaries of the findings generated by the assessment program? Are assessment findings regarding improvements shared and discussed on any set schedule? With whom? Please indicate with whom findings will be shared in the coming year.

IX. BUDGET IMPLICATIONS

Indicate what expenses will be incurred due to your curriculum changes and improvement methods in the coming year. What resources are needed to strengthen your program assessment?