

Parent Affidavit Coconino Community College

ACCESS TO STUDENT EDUCATIONAL RECORDS BY PARENTS OF DEPENDENT STUDENTS

The Family Educational Rights and Privacy Act of 1974 (FERPA) allows students to their education records and limits the ability of others to access those records, except as authorized by law. FERPA also permits access to student educational records, without the prior consent of the student, by parent(s), if the student is a dependent for income tax purposes, as defined in Section 152 of the Internal Revenue Service Tax Code of 1986.

Therefore, if your son or daughter is a dependent for income tax purposes and you desire access to his/her educational records, please:

1. Complete the following affidavit and have it notarized
2. Attach a copy of your most recent tax form showing this student as a dependent and mail to the following address:

Coconino Community College
Office of the Registrar
2800 S. Lone Tree Road
Flagstaff, AZ 86005

AFFIDAVIT

NOTE: This authorization is valid only for the _____ semester. A new affidavit must be filed annually, with the appropriate tax form.

I, we _____ the parent(s) of
Print Parent Name(s)

Print Student's Name

Date of Birth

Social Security Number

A student of Coconino Community College, hereby swear and/or affirm that the student identified herein is a dependent student, as defined in Section 152 of the United States Internal Revenue Code of 1986.

Parent Signature(s) _____

Mailing Address: _____

State of: _____)

-----) ss

County of: _____)

Subscribed and sworn to before me this _____ day of _____, 20_____

My commission expires _____