

# ***COCONINO COMMUNITY COLLEGE***

## ***COURSE OUTLINE***

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Revised by: Dennis Connell

Date: April 30, 1992  
Fall 2002

A. Identification:

1. Subject Area: Administration of Justice
2. Course Number: AJS 160
3. Course Title: JUSTICE SYSTEMS MANAGEMENT
4. Credit Hrs: 3
5. Catalog Description:  
Principles of administration and organization of management functions and services within criminal justice systems. Three lecture.

B. Course Goals:

To provide the students with the necessary skills to prepare them for understanding the contemporary environment of management and supervision of justice systems.

C. Course Outcomes:

Students will:

1. Utilize Problem-solving techniques
2. Demonstrate an Understanding of criminal justice vocabulary
3. Explain the process of management within diverse justice systems
4. Apply management techniques to a range of sometimes-conflicting interests using industry-accepted techniques
5. Describe the management and organizational processes which are particular to justice systems, including their operations- judicial, correctional, or enforcement Examine budget building issues particular to public and private justice system agencies.

D. Course Content:

Will include:

1. Overview of management and supervision in diverse justice system agencies
2. Basic management and personal skills
3. Interagency issues
4. Managing resources
5. Productivity, trends, measures and value of work performed to stated mission
6. Performance appraisals and evaluation
7. Managing for the future
8. Management of crisis situations.

Revisions:

Prefix/number change December 8, 1993/NLB (was CJC-160)

Format change, Fall 1996/ann