

## **520-60 TITLE IV AND HIGHER EDUCATION ACT COMPLIANCE —PROCEDURE**

### **1. PURPOSE**

Ensure Title IV and Higher Education Act (HEA) compliance throughout the College.

### **2. PROCEDURE**

1. Compliance with Title IV and HEA regulations is a shared responsibility of all employees and departments of the College.
2. The Director of Financial Aid maintains the compliance webpage and assists in creating disclosures to faculty, staff and students through the Class Schedule.
3. The Director of Financial Aid works with affected departments to achieve compliance.
4. The summary of requirements is provided to the College, faculty, staff and students at least annually. Significant changes are provided to the College when they arise.

### **3. BACKGROUND**

1. References: Title IV Regulations, Higher Education Act and amendments
2. Revision history: 06/09/2010, supersedes 520-01
3. Legal review: none
4. Sponsor: Office of Student Financial Aid

Adopted by College Council: 06/09/2010

**COCONINO COMMUNITY COLLEGE**