

503-01 STUDENT CODE OF CONDUCT—PROCEDURE

1. PURPOSE

The Student Code of Conduct informs students about the established standards of behavior and the application of due process procedures. Coconino Community College will promote all educational activities to be conducted in an environment that encourages reasoned discourse, intellectual honesty, openness to constructive change, and respect for the rights of all individuals. This policy is intended to maintain order and stability, and preserve the educational functions of the College.

2. PROCEDURE

1. Jurisdiction
 - a. Conduct covered by this Code: This code will apply to and govern all conduct, henceforth referred to as “Covered Conduct,” which: (1) occurs on College property; (2) occurs at a College sponsored-event regardless of location; (3) involves traveling with a College organization or serving as a representative of the College; and/or (4) affects the order or operation of any College function whether or not such conduct occurs on College property or at a College-sponsored activity.
 - b. Individuals covered by this Code: This Code, as well as other College rules and regulations governing student conduct, will apply to any person who is currently admitted or registered in credit or non-credit College programs or who participates in a College function, such as orientation, in anticipation of enrollment, or who was enrolled in a previous term or is registered for a future term, including College employees so admitted, registered, or enrolled.
 - c. Student organizations: The Student Code of Conduct applies to individuals and student organizations. Student organizations may be charged with violations of the Student Code of Conduct to the same extent as students.
 1. Student organizations, as well their members and other students participating in College-sanctioned events, may also be held collectively and/or individually responsible for violations including, but not limited to, misconduct that occurs: (a) on College property; (b) on premises used or controlled by the organization; (c) at College-sponsored activities
 2. Officers or leaders of a student organization may be held collectively and/or individually responsible when such violations are committed by persons associated with the organization who have received consent or encouragement from the organization’s officers or leaders or if those officers or leaders knew or should have known that such violations were being committed.
 3. Student officers or leaders of a student organization may be directed to take action designed to prevent or end such violations by the organization or by any persons associated with the organization. Failure to comply with a directive will be considered a

violation of the Student Code of Conduct both by the officers or leaders of the organization and by the organization.

2. Prohibited Conduct

- a. Violation of College Policies, Rules or Directives: An individual shall not violate any College policy or procedure, administrative regulation, rule, or directives inclusive of the terms and conditions of a disciplinary sanction or stipulation an “order to appear” issued by an authorized college official.
- b. Behavior which interferes with the orderly functioning of the College, interferes with an individual’s or others’ pursuit of an education, or disrupts the learning environment on College-owned or controlled property or during an authorized College class, field trip, seminar, or other meeting, or College-related activity on or off College property.
- c. Unlawful or unauthorized possession, use, solicitation, or distribution of alcohol, narcotics, controlled substances, or illegal drugs on College-owned or controlled property or at a College sponsored activity.
- d. Theft or conversion of College-owned or another person’s property, possession of stolen property, or unauthorized entry into College-owned or controlled property.
- e. Misuse, destruction, damage, or unauthorized use, access or reproduction of property, data, records, equipment or services belonging, to the College or another person or entity.
- f. Endangering, threatening or causing physical harm to any member of the College community or to oneself, including detention or physical abuse of any person, causing reasonable apprehension of such harm or engaging in conduct or communications that a reasonable person would interpret as serious expression of intent to harm.
- g. Failure to comply with directions of College officials or agents, including security officers acting in good faith performance of their duties. An individual shall obey the reasonable directives of instructors, administrators, and other College employees and shall respond to lawful request from these persons in a truthful manner. An individual shall not obstruct or resist any College official, employee, or College Security officer or Public Safety Officer in the performance of his or her duty. An individual shall not furnish false information including false identification, misuse or forgery of College records, false documents or identification.
- h. Knowingly furnishing false or incomplete information to the College or to a College representative or official in response to an authorized request, including a legitimate request by an identified College official that a person identify him/herself.
- i. Use, possession, display, or storage of firearms, weapons, explosives, fireworks, dangerous chemicals or any other instrument capable of harming any person or property or that reasonably would create the impression of being able to induce such harm on College-owned or controlled property or at a College activity without express authority from the College administration.

- j. All forms of academic dishonesty, including but not limited to cheating, fabrication, facilitating academic dishonesty, and plagiarism.
 - k. Engaging in any illegal sexual offense, including but not limited to, sexual assault, harassment, public sexual indecency, or indecent exposure.
 - l. Engaging in, supporting, promoting or sponsoring hazing. Hazing means any intentional , knowing or reckless act committed by a student, whether individually or in concert with other persons, against another student that contributes to a substantial risk of potential physical injury, mental harm, or degradation, or causes physical injury, mental harm or degradation.
 - m. Engaging in harassment, bullying or repeated contact that a reasonable person would understand to be unwanted.
 - n. Engaging in discriminatory activities as prohibited by applicable law or College policy.
 - o. Off-campus conduct that a reasonable person would believe may present a risk or danger to the health, safety or security of the College community or to the safety or security of College property.
 - p. Commission of any offense prohibited by state or federal law.
3. An individual shall not attempt to engage in conduct prohibited by this Code. An attempted violation of this Code may result in sanctions in the same manner as a completed violation without regard to whether the act was or could have been successful. An individual shall not conspire, encourage, assist, or incite any other person(s) to engage in any conduct prohibited by this code.
4. Any student found to have committed or to have attempted to commit prohibited conduct, whether done intentionally, knowingly or recklessly, is subject to disciplinary action. These regulations should be interpreted broadly and are not designed to define misconduct in exhaustive terms.

3. BACKGROUND

- 1. References: ARS 15-1444
- 2. Revision history: 04/06/2004, 05/09/2012
- 3. Legal review: none
- 4. Sponsor: Student Services

Adopted by College Council: 05/09/2012

COCONINO COMMUNITY COLLEGE