



Procedure 208-03 Partial Payment of Classes

Sponsor: Business and Administrative Services

Purpose

The purpose of this procedure is to document the drop process for partial payments.

Definitions

None

Procedure

Students that have made partial payment but do not have full payment arrangements by the published payment deadline (found in Procedure 501-03 Registration Information), may be dropped from unpaid classes.

Classes will be dropped in the order they were added, with the last class added dropped first.

If a student has not paid their entire balance, they will be dropped from the last classes added until their account balance reaches zero.

References

Procedure 501-03 Registration Information

Procedure History

01/03/2018 New and approved by College Council

05/21/2019 Revised and approved by Executive Council

Legal Review

None