

## **121-05 ALCOHOL, ILLEGAL DRUGS AND WEAPONS OFFENSES—PROCEDURE**

### **1. PURPOSE**

The purpose of this procedure is to ensure that employees and students comply with state and federal regulations regarding a drug and alcohol free workplace/educational environment.

### **2. PROCEDURE**

1. The College has established policies and procedures that prohibit the unlawful manufacture, distribution, possession, and/or use of a controlled substance or alcohol and deadly weapons and/or dangerous instruments in the work place, learning environment, and facilities owned and/or controlled by the College.
2. The Security Department is responsible for enforcement of this procedure and will make referrals for disciplinary proceedings to the appropriate College division or law enforcement agency, as may become necessary.
3. Any person present on college owned and/or controlled property that becomes aware of a violation of this procedure is encouraged to notify Security.
4. The College will assist individuals with appropriate referral and information concerning drug and alcohol education, prevention, and rehabilitation through the appropriate College department.

### **3. BACKGROUND**

1. References:
  - a. The Drug Free Schools and Communities Act Amendment of 1989 (Public Law No. 101-226)
  - b. Drug Free Workplace Act of 1988 (Public Law No. 100-690)
  - c. CCC Procedure 503-01 (Student Code of Conduct)
  - d. CCC Procedure 106-01 (Drug and Alcohol Free Workplace)
  - e. Arizona Revised Statutes 13-105.11 and .13
2. Revision history: 03/02/2004, 06/20/2006, 8/21/2007, 04/08/2008, 02/19/2010 (reformatted)
3. Legal review: none
4. Sponsor: Facilities

**COCONINO COMMUNITY COLLEGE**