

121-02 TIMELY WARNING—PROCEDURE

1. PURPOSE

The purpose of this procedure is to ensure every effort toward timely warning will be made to notify the campus community of any known incident considered to be a threat to safety and security.

2. PROCEDURE

1. The Executive Director for Facilities or designee is responsible for ensuring distribution is made of timely warning notices to students and employees. Such reports will be provided in manners intended to reach as many persons as possible to promote safety.
2. Action relative to timely warning notices will depend on the particular circumstances of the crime or other emergency as determined by the Executive Director for Facilities and/or designated College Security Authority.
3. Timely warnings notices may be initiated by persons authorized by the Executive Director for Facilities.

3. BACKGROUND

1. References: 34 CFR 668.46(e)
2. Revision history: 04/20/2004, 08/07/2007, 02/19/2010 (reformatted)
3. Legal review: none
4. Sponsor: Facilities

COCONINO COMMUNITY COLLEGE