

## **120-02 PETITION SIGNATURE SOLICITATION—PROCEDURE**

### **1. PURPOSE**

This procedure shall govern access to college premises by representatives who wish to solicit signatures on petitions for the purpose of submission of a ballot proposition to voters, or nomination of a candidate for elective office, in a city-, county-, or state-wide election.

### **2. PROCEDURE**

1. Representatives shall complete an Activity/Facility Use Form to obtain authorization from the designated official at each campus or center for their presence on the College premises prior to soliciting signatures.
2. Upon obtaining authorization, representatives shall be provided a written version of this procedure. The Representative must check in prior to soliciting signatures to verify that all paperwork is complete and fee's, if applicable, have been paid.
3. Each College campus or center shall designate general hours of accessibility for solicitation and a location on College premises where all representatives on behalf of any candidate or ballot proposition may solicit signatures. The location shall be in a common area where the solicitation will not serve as an obstruction to student activities or otherwise disrupt the College environment. Restrictions regarding amplification will apply.
4. Representatives may not distribute or make available to students, employees, or college visitors any tangible item, except for informational literature about the proposed candidate or ballot initiative.
5. A table and chairs may be available upon request and will be charged according to the Facility Use Fee Schedule.

### **3. BACKGROUND**

1. References: none
2. Revision history: 02/19/2010 (reformatted)
3. Legal review: none
4. Sponsor: Facilities

**COCONINO COMMUNITY COLLEGE**