

23-00 CONFLICT OF INTEREST—POLICY

Members of the District Governing Board are subject to the requirements established by the Arizona Legislation for addressing conflicts of interest, including the provisions of Article 8 of Chapter 3 of Title 38 of the Arizona Revised Statutes. Those requirements include, but are not limited to, refraining from voting on or participating in any manner in any contract, rule or procedure in which the member (or his or her relative) has a substantial interest, refraining from disclosing or using confidential information for personal gain and refraining from receiving any compensation (other than compensation provided for by law) for services rendered in any matter before the Board.

To comply with A.R.S. §38-503(B), which provides that any officer who has a substantial interest in a decision of the District “shall make known such interest in the official records” of the District, Board members will be asked to complete a conflict of interest disclosure on an annual basis indicating any known conflicts. Board members may not participate in any matter or decision in which they, or their relatives, have a substantial interest.

Revision history: none, 06/18/2018

Legal review: 03/25/2009, 05/19/2015 (minor revisions)

Adopted by District Governing Board: 09/16/2009, 06/18/2018

COCONINO COMMUNITY COLLEGE

Conflict of Interest Disclosure Memorandum

Board member name: _____

I understand that I have a continuing responsibility to observe and adhere to the Arizona Revised Statutes concerning Conflict of Interest, and that this disclosure is an official record of Coconino Community College District and open to public inspection. I understand that I may not participate in any manner as an employee of the District in any matter or decision in which I, or any of my relatives, have a substantial interest. I further understand that I may not contract to supply any goods or services to the District except after successful competitive bidding.

The ownership, employment, public, or private affiliation, or other relationship held by me and/or my relatives which may engage in any contract, sale, purchase of goods, or services to/from the District is fully disclosed below.

Description and name of outside business or activity and relationship:

I acknowledge the representations above to be accurate and complete. I will complete a new Disclosure statement upon request from the District. I will also complete a new Disclosure Statement if any events require a modification to the disclosures made above.

To avoid any possible conflict of interest under A.R.S. §§ 38-501 to -511, I will refrain from participating in any manner in the matter identified above.

Signature: _____

Date: