

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**RETREAT**

**JUNE 10, 2022**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A RETREAT  
OF THE  
DISTRICT GOVERNING BOARD  
JUNE 10, 2022**

A Retreat of the Coconino Community College District Governing Board was held at 1069 E. Sterling Ln, Flagstaff, Arizona 86005. Board Chair Dr. Nat White called the meeting to order on June 10, 2022, at 8:53 am.

PRESENT:       Eric Eikenberry  
                  Joseph R. Smith  
                  Nat White  
                  Patricia Garcia  
                  Patrick Hurley

Also Present: Dr. Colleen Smith, Dr. David Borofsky, and Ms. April Sandoval.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the June 10, 2022 documents file.

**Follow Up**

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**INTRODUCTION AND EXPECTATIONS FOR BOARD MEMBERS**

Dr. Nat White opened the meeting and turned it over to the facilitator, Dr. David Borofsky. Spoke to the Board about the work he does with other Arizona community college Boards. Dr. Borofsky explained that his role is not to tell the Board what to do. It is to guide the conversation so that everyone is able to have input. Ground rules were established for the Retreat and the Board agreed to them.

**DISTRICT GOVERNING BOARD SELF-ASSESSMENT DISCUSSION**

Dr. Borofsky talked about his overall impression of the board self-assessment. Each Board Member brings their own diverse life experience to the Board and it is reflected in the results.

The Board reviewed the Board Self-Assessment and the results of that process. The Board discussed ideas on how they can work together more effectively, show respect for differing opinions, and have inclusive conversations.

**FINANCIALS AND LONG-TERM AND SUCCESSFUL RESET OF THE PROPERTY TAX**

The board discussed the successful reset of the property tax. Dr. Nat White told the Board that the PAC has sent thank you letters, emails, and on the Supporters of a Thriving CCC website showing how much supporters of the College are appreciated. Strategies 360 is also sending out thank you messages to all of the people they have interacted with. Dr. White would like to send out messages to the whole county to thank the community. Ideas for this include:

- Participating in the 4<sup>th</sup> of July parades in Williams and Flagstaff, with a banner. They would like to have a banner that thanks the community for their support.
- KNAU and KAFF radio plus Page radio, tribal and local newspapers with multiple announcements/advertisements that express the College's thanks.
- The Board would like to thank the community separately from the College.
- Welcome back party to thank the community, staff, and faculty to be held August 19, 2022

Dr. Colleen Smith encouraged the Board to ensure the interim President is firm in the new programs the new property tax funding is intended for. Some employees of the College are already asking to hire new positions instead of looking at other places in the College that could fill those needs. The Board would like to discuss this topic at the next Board meeting and address the College about guidance regarding the new funding and that the interim President will be responsible for presenting this information to the College staff and Faculty.

Other ideas for the interim President discussed were:

- Review 5 years of data prior to the pandemic to see what the trends of the College are. (Student success and retention.)
- Keep working on the vision for Page.
- Potentially hire Dr. Smith as a consultant for the history of the College to get the interim President up to speed.
- Be mindful of the outgoing and incoming president dynamic as it can be misconstrued by staff and faculty.
- Transition can add to staff anxiety and the Board will be mindful of not drawing out the process.
- Don't undermine the interim or the new president by looking like they have no faith in them by bringing Dr. Smith back.

### **DGB GOALS AND PRIORITIES 2022/2023**

The Board discussed:

- Higher Learning Commission (HLC): the ball was dropped on the assessment of learning and faculty credentials and must be addressed. The Board was assured that Academic Affairs had addressed all the HLC concerns and expected a "clean" report. They were disappointed that was not the case. The interim president will be expected to complete a historical evaluation of College leadership to assess how can this be prevented going forward. The Board can:
  - Voice opinions to the President
  - Continually enforce the guiding principles
- Increased Enrollment
  - NAU President Cruz Rivera could have a positive impact on CCC enrollment and the College should aggressively pursue a collaboration.
- Goals and Priorities of the Interim and Permanent Presidential Search
- Student Success: Be Responsive to Student Needs
- Enhancing College Diversity and Equity
- Managing Financial Oversight
- HLC

The Board established five priorities for 2022 and 2023 and suggested the language in parenthesis for inclusion in the President/Administration Goals:

1. President and Interim President: Conduct an effective and transparent search for the President of CCC.
2. Student Success and Completion: Be responsive to student and community needs.
3. Advance the College's diversity, equity, inclusion, and accessibility initiatives in measurable ways. Have all employee groups reflect on how they can participate in and support these initiatives.
4. Financial oversight: Provide guidance and support for effectively allocating new funding.

Higher Learning Commission Accreditation- ensure HLC concerns are acted upon with timely and supportive actions.

**PRESIDENTIAL TIMELINE**

The Board discussed the draft presidential search timeline provided by ACCT and asked for Dr. Holda to come to Flagstaff next week. The purpose of the visit will be to introduce him to the CCC community, Coconino County leaders, and the District Governing Board while getting started on the presidential search priorities

**INTERIM HIRING GOALS**

The Board will ask Dr. Holda to help with the interim and permanent goals and priorities.

**ADJOURNMENT**

There being no further business, Dr. Nat White adjourned the Board meeting at 3:50 pm.

**MINUTES PREPARED BY:**

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Ms. Kirsten Mead  
Board Recorder

**ATTEST and APPROVED:**

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Mr. Joseph R. Smith  
Vice Chair/Secretary of the Board

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Dr. Nat White  
Board Chair