

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

SEPTEMBER 21, 2022



**COCONINO COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
SEPTEMBER 21, 2022**

A Regular Meeting of the Coconino Community College District Governing Board was held in the Board Room on the Lone Tree Campus, 2800 S. Lone Tree Rd., Flagstaff, AZ 86005. Board Chair Dr. Nat White called the meeting to order at 6:10 pm.

PRESENT: Eric Eikenberry
 Patrick Hurley
 Nat White
 Joseph R. Smith (via Zoom)
 Patricia Garcia (via Zoom)

ABSENT: None

Also Present: Dr. Christal Albrecht, Mr. Adam Zickerman, Dr. Adriana Flores-Church, Mr. Aaron Sekakaku, Mr. Bob Voytek, Mr. Bobby Sedillo, Mr. Brian Blue, Mr. Brandon Preitauer, Ms. Cheryl Blume, Mr. Cheyenne Grabiec, Ms. Christina Bauer, Ms. Colleen Carscallen, Dr. David Borofsky, Ms. Dianna Sanchez, Mr. Doug Friedman, Ms. Gail Lowe, Dr. Jami Van Ess, Ms. Jessica Laessig, Mr. Joe Donaldson, Mr. Joel Fitzler, Dr. Joseph “Terry” Sawma, Mr. Joseph Wagner, Ms. Kay Leum, Mr. Keith Becker, Ms. Kirsten Mead, Ms. Kris Harris, Mr. Larry Hendricks, Mr. Samuel Proctor, Dr. Nate Southerland, Ms. Sonni Marbury, Ms. Tammy Howell, and Mr. Tony Williams.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the September 21, 2022, documents file.

ADOPTION OF AGENDA

Mr. Joseph Smith moved to approve the agenda, and Ms. Patricia Garcia seconded the motion. The agenda was approved as presented (Mr. Eikenberry, Ms. Garcia, Mr. Smith, and Dr. White voting in favor).

ADOPTION OF CONSENT AGENDA

Approval of the Following Items:

- A. Minutes of a Special Meeting – June 17, 2022
- B. Minutes of a Work Session – August 17, 2022
- C. Minutes of a Regular Meeting – August 17, 2022
- D. Minutes of a Special Meeting – August 26, 2022
- E. Minutes of a Special Meeting – September 15, 2022
- F. Minutes of a Special Meeting – September 16, 2022
- G. Minutes of a Special Meeting – September 19, 2022
- H. New Hires/Separations

Ms. Patricia Garcia moved to approve the Consent Agenda, and Mr. Eric Eikenberry seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Smith, and Dr. White voting in favor).

FOLLOW UP ITEMS

There were not any follow-up items.

INTRODUCTION OF GUESTS

Mr. Larry Hendricks introduced Dr. David Borofsky of the Arizona Association of Community College Trustees (AACCT), Mr. Joseph Wagner from Your Part-Time Comptroller, and Mr. Brandon Preitauer.

CALL TO THE PUBLIC

There was no response to the Call to the Public.

CCC EXCELLENCE

Ms. Dianna Sanchez introduced student speaker Mr. Brandon Preitauer, who shared his CCC success story. After being a high school dropout, spending more than 20 years mopping floors and cleaning toilets, homelessness, and no family to turn to, Mr. Preitauer is in his fifth semester at CCC, making straight A's. Mr. Preitauer explained that his life was really hard and he turned to drugs and alcohol. Eventually, he ended up at Sunshine Rescue Mission, where he borrowed a friend's computer and cleared up his outstanding debt so he could apply for financial aid to attend CCC. While living at the shelter, he started to receive invitations to PTK, honor roll notices, and recognition letters. Mr. Preitauer thanked the Foundation because he didn't have family to turn to, and they helped him financially. Now school feels doable, and he has a place to live, a car, and a future.

Chair Nat White thanked Mr. Prietauer for showing the Board how the work they are doing impacts students. It makes their job worth doing. He reminded Mr. Prietauer that he should be proud of himself for doing this on his own.

Mr. Joseph Smith reminded Mr. Prietauer that he does, in fact, have family; the College is his family.

JOINT FOUNDATION AND COLLEGE

Chair Nat White explained how important it is that the Foundation and the College work together for a common goal and thanked Foundation Chair Cheryl Blume for their hard work.

Ms. Cheryl Blume introduced the members of the Foundation Board in attendance:

- Aaron Sekakaku
- Gail Lowe, Foundation Treasurer
- Joe Donaldson, Foundation Emeritus Board Member
- Tammy Howell, Board Member
- Adam Zickerman, Board Member

Chair Blume thanked both Boards for being here tonight and for celebrating with them this year. Mr. Eric Eikenberry thanked the Foundation for the wonderful Student's First event and how when you see the students you helped, you can't help but be moved. Mr. Eikenberry also thanked all of the support services involved in pulling off such a fantastic event. All of the Foundation scholarship students have

stories similar to Mr. Prietauer and the student speakers at the event. Chair Blume said the Foundation is prioritizing giving out more scholarships and recruiting new Board members. The Foundation Board is trying to recruit a Board member from Page.

Ms. Dianna Sanchez introduced Mr. Joseph Wagner, Your Part Time Comptroller. Mr. Wagner presented the financials of the Foundation Board. The presentation can be found in the September 21, 2022, documents file.

Board discussion included:

- What kind of restricted endowments does the Foundation have? Ms. Gail Lowe explained that Dr. Whites's Endowed Fellowship and Mr. Blue's family have endowed scholarships for foster students.
- What kind of capital projects does the Foundation cover? Parking areas, greenhouses, water fountains, and tracks, are all ideas of how to use the funds. It cannot deviate from the Listen to the recording.
- What kind of latitude does the Foundation have with spending its money? They are a non-profit organization, name of the common good, according to policies set forth by the Foundation.
- Endowment Contributions nearly doubled from FY21 to FY22, which is good news.
- Overall contributions for FY22 were higher than FY21.

STRATEGIC PLANNING

Ms. Dianna Sanchez presented the Foundation's Strategic Planning progress and how their strategic plan aligns with the College. The presentation can be found in the September 21, 2022, documents file.

Areas of Success:

- Strategic Goal #2: The Flagstaff Marathon is nearly at capacity at 450 runners on October 15, 2022. Registration alone has brought in nearly \$37,000.
- Strategic Goal #2: The Flagstaff Marathon generated over 100 unique new donors to CCC, providing a 50% increase in their 2021 donor base.
- Strategic Goal #3: Securing new business sponsorships and increasing sponsorships of existing sponsors.
- Strategic Goal #3: Desert Financial is supporting CTE scholarships with \$15,000.
- Strategic Goal #2: Private Donors – Dr. White and Steve and Vicky Finger, who are supporting the Cross-Country Team with \$10,000 for the team and \$5,000 towards the coach's stipend.

Areas of challenge:

- Alumni Engagement
- Board Engagement

Dr. Christal Albrecht presented the College's Strategic Planning Process and how they interact with the Foundation's goals.

- Number of endowed and pass-through scholarships increased by 16%
- Northern Arizona Community College Partnership – sharing a variety of programming across Northland Pioneer College, Mohave Community College, Arizona Western, and CCC.
- Northern Arizona University Vice President Collaboration

- CCC to join AZ Attainment Alliance (A++) with NAU and four other Arizona community colleges. Spend a year working together to come up with a five-year plan of how they will work together. Once the plan is established, funding would be sought from other entities in the state to create CTE programs and scholarships.
- The Police Academy IGA, Yavapai College Driving Range, Arizona Game and Fish, City of Flagstaff, NAU

The Board discussed:

- The college involved in A++
- The Foundation's unrestricted funds and how they could be used toward the food bank to help our students in need. Housing and food insecurities.
- Board Chair Cheryl Blume is stepping in to help with the presidential finalists, and perhaps the DGB could help with the tours with the larger donors. The Foundation and DGB providing support to one another would be great.
- Melding together the strategic plans is making the College stronger.
- We've worked hard over the years to engage CCC Alum, but maybe we should also engage those who attended any community college.

Chair Blume shared that the Foundation Board is supporting the DGB in its priorities.

Mr. Joe Donaldson spoke of the hardships that community college students face and how even \$500 scholarships help. Create scholarships that allow students to pay for school, housing, and food – unrestricted scholarships. Dr. White is excited about the opportunities presented.

Ms. Patricia Garcia left the meeting due to illness.

ACTION ITEMS

A. Intergovernmental Agreement – Police Academy and Driving Range IGA – Dr. Nate Southerland

The High Country Training Academy IGA and Addendum 1 approved by the District Governing Board on August 17th were subsequently revised by legal counsel for the City, County, and NAU. No substantive changes were made, but language was added to clarify limitations for the various agencies. The revised IGA has been reviewed and endorsed by CCC legal counsel. In addition, the IGA for the Yavapai County Sheriff's Office was reviewed by CCC legal counsel, and a sentence specifying the return of assets to the user agency was added to paragraph 2 of Section IV.

The need for new sworn officers in Coconino County and surrounding areas has outstripped the ability to place new recruits in an agency- and college-sponsored academies elsewhere in Arizona, and the cost of housing and feeding new recruits has grown increasingly prohibitive. The Flagstaff Police Department, Coconino County Sheriff's Office, and Northern Arizona Police Department have joined with Coconino Community College to create an AZ POST approved law enforcement training academy called the High Country Training Academy. The multi-agency Intergovernmental Agreement included herein outlines the overarching terms of the agreement and sets the responsibilities of each partner during the five-year term of the agreement. The accompanying addendum sets the cost sharing arrangements for the first year of the academy (2022-23) and will be updated annually to reflect anticipated costs.

Mr. Joseph Smith motioned to approve the IGA, and Mr. Patrick Hurley seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Mr. Smith, and Dr. White voting in favor).

The Board discussed:

- Coconino County, the City of Flagstaff, and NAU have signed the agreements.
- The changes the attorneys made were mostly related to liability.
- The academy is not an open academy, the sponsoring agencies bear liability for their employees attending under their workman's comp insurance.
- The College insurance will not increase due to the academy.

Dr. Southerland met with Lt. Collin Sea and Sgt Nick Jacobellis and presented to the AZ POST Board, and the High Country Training Academy was unanimously approved. There is a press conference tomorrow to introduce the new police academy.

INFORMATION AND REPORTS

Board Reports

AACCT – Mr. Joseph Smith was unable to attend the August retreat. Dr. Nat White and Dr. Christal Albrecht attended. Dr. White attended the Trustee discussions and found them to be a very positive collaboration. Dr. Albrecht noted that this was her first meeting with AC4. It was interesting that Colleges across the nation approach the same issues.

Dr. David Borofsky spoke about Dr. White's discussions of Trustee advocacy and progress is being made. There were discussions of the challenges that Trustees face.

ACCT – Nothing to report, as Ms. Patricia Garcia had to leave the meeting.

Alliance – Mr. Patrick Hurley has nothing to report, as there was not a meeting in August.

Foundation Board – Mr. Eric Eikenberry reported earlier in with the Foundation.

Business and Administrative Services – Dr. Jami Van Ess

Dr. Jami Van Ess presented the Budget Book and invited comments from the Board.

- Mr. Eric Eikenberry commended Dr. Van Ess for her well done, very clear, marvelous document.
- The Board thanked Dr. Van Ess for her excellent work.

President's Report – Dr. Christal Albrecht

Dr. Albrecht presented the highlights of the President's Report. See the documents included in the September 21, 2022, document file.

Mr. Eric Eikenberry thanked Ms. Kay Leum and Ms. Alexis Knapp for their training sessions in Williams.

Mr. Patrick Hurley is very happy to see the SBDC awards and for it coming back to the College.

Mr. Joseph Smith thanked Dr. Albrecht for how quickly she's ingrained herself into the community.

Chair Nat White appreciates the photos in the President's Report and appreciates Dr. Albrecht's comments regarding her interactions.

AGENDA ITEMS FOR FUTURE MEETINGS

None

ANNOUNCEMENTS

The next District Governing Board will be on October 19, 2022.

The next Foundation Board meeting will be on November 29, 2022.

The three presidential finalists will be on campus the week of October 3, 2022. The internal announcement went out today, and the public announcement has been sent to media outlets.

Mr. Patrick Hurley expressed appreciation for the Partnership Report that AZ Transfer put out and was included in the Board packet.

Dr. White has been approached several times about a disc golf course on the Lone Tree campus in the past few weeks.

MEETING EVALUATION

Mr. Patrick Hurley motioned to adjourn the meeting, and Mr. Eric Eikenberry seconded the motion. The vote was unanimous (Mr. Eikenberry, Mr. Hurley, Mr. Smith, and Chair White voting in favor.) There being no further business, Chair White adjourned the meeting at 7:44 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Joseph R. Smith
Vice Chair/Secretary of the Board

Dr. Nat White
Board Chair