

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

April 20, 2022



**COCONINO COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
APRIL 20, 2022**

A Regular Meeting of the Coconino Community College District Governing Board was held in the Board Room of the Lone Tree Campus, 2800 S. Lone Tree Rd., Flagstaff, AZ 86005. Board Chair, Dr. Nat White, called the meeting to order at 6:07 pm.

PRESENT: Eric Eikenberry
Patricia Garcia
Patrick Hurley (via Zoom)
Joseph R. Smith (via Zoom)
Nat White

ABSENT: None

Also Present: Ms. Alexis Knapp, Dr. Aaron Tabor, Mr. Bob Voytek, Mr. Cheyenne Grabiec, Ms. Colleen Carscallen, Dr. Colleen Smith, Mr. Dietrich Sauer, Ms. Giovanna Macry, Dr. Jami Van Ess, Mr. Joel Fitzler, Ms. Kay Leum, Mr. Keith Becker, Ms. Kimberly Batty-Herbert, Ms. Kirsten Mead, Mr. Kurt Stull, Mr. Larry Hendricks, Dr. Lisa Blank, Ms. Louise Becker, Ms. Melinda McKinney, Dr. Nate Southerland, Ms. Randi Axler, Ms. Sonni Marbury, Ms. Suzzanna Rodriguez, Mr. Tim Kinney, Sr., and Mr. Tony Williams.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the April 20, 2022 documents file.

Follow Up

- None

ADOPTION OF AGENDA

Ms. Patricia Garcia moved to approve the agenda and Mr. Eric Eikenberry seconded the motion. The agenda was approved as presented (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

ADOPTION OF CONSENT AGENDA

- A. Minutes of a Work Session – March 30, 2022
- B. Minutes of a Regular Meeting – March 30, 2022
- C. Minutes of a Special Meeting – April 11, 2022
- D. Separations/New Hires

Ms. Patricia Garcia moved to approve the Consent Agenda and Mr. Eric Eikenberry seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith and Dr. White voting in favor).

FOLLOW UP ITEMS

There were no follow-up items.

INTRODUCTION OF GUESTS

Mr. Larry Hendricks introduced Mr. Tim Kinney Sr., President of Genterra, Dr. Aaron Tabor, and Professor Melinda McKinney.

CALL TO THE PUBLIC

There was no response to the Call to the Public.

ACTION ITEMS

A. Genterra Ground Lease and Master Development Agreement – Dr. Colleen Smith

Dr. Colleen Smith presented the Public-Private Partnership (P3) Project Action Item to the Board and introduced Mr. Tim Kinney, Sr. Mr. Kinney spoke to the purpose of the P3 partnership. It is to bring student and workforce housing to the Page campus to attract more students to the College. Genterra supports the College and put forth the proposal in order to address a significant need for housing.

As was shared with the Board previously, the next step in the process of developing the Public Private partnership for housing at the CCC Page Center was the development of a ground lease between the College and Genterra. After extensive review by both the College's and Genterra's legal counsel, the agreement was split into a Master Development Agreement and Ground Lease.

Mr. Hurley was asked to share his expertise in the construction/contract process to assist with the review and development of these documents.

This action item directly relates to Strategic Plan item 3.4 The College will develop a P3 Partnership in Page to support the workforce and increase access to higher education. There are no financial costs to the College. Genterra bears the costs for this project.

Dr. Smith thanked Mr. Kinney for his support of the College and the time and resources that he has put into this proposal. Mr. Patrick Hurley praised Dr. Smith, Dr. Van Ess, Dr. White, and Mr. Kinney for all of their hard work to protect the College.

Mr. Patrick Hurley moved to approve the Genterra Master Development Agreement and Ground Lease and Ms. Patricia Garcia seconded the motion. The action item was approved unanimously (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

INFORMATION AND REPORTS

Board Reports

AACCT – Mr. Joseph Smith will be attending the next meeting on April 27, 2022, at the HELIOS Foundation.

ACCT – Ms. Patricia Garcia will be attending the next meeting on May 5, 2022.

Alliance – Mr. Patrick Hurley was unable to attend.

Dr. Colleen Smith, Dr. Jami Van Ess, and Dr. Nat White attended the March 2022 Alliance meeting. Dr. Smith made a presentation and their Board was very supportive of the College, as was NAU President Cruz Rivera. The meeting centered around ballot measures, in general terms. Mountain Line will not be going forward with any ballot measures at this time in support of the other community agencies. Future meetings will focus on sustainability.

Foundation Board – Mr. Eric Eikenberry will be attending the next meeting being held in Page on May 24, 2022.

Others

Ms. Patricia Garcia asked if there are ways that the College can participate as backup shelters to address emergency issues that affect the community, such as the displaced residents of Doney Park due to the Tunnel Fire that started this week in Flagstaff. Dr. Smith suggested a presentation to DGB in a workshop session so the Board may understand the College’s extensive training to address situations such as these. Ms. Sarah Benton is currently interpreting for the emergency response team.

Academic and Student Affairs – Dr. Nate Southerland

Dr. Nate Southerland invited Dr. Aaron Tabor and Biology Professor Melinda McKinney to present about the Bridges to Baccalaureate program for undergraduate research. This program is funded by the National Institute for Health (NIH) general medical sciences grant, which the College has been involved in since 2012 as a subrecipient with Northern Arizona University (NAU) and Dr. Janie Ingraham. This program exposes Native American undergraduate students to medical sciences and provides a living stipend and full-ride scholarship to CCC for two years. This is followed by a full academic scholarship in medical sciences at NAU.

Professor McKinney, biology faculty at the College, spoke about peer mentors who are previous students of the program and the important part they play in student success. Students are taught to rely on and build on traditional and medicinal plants in their research, which they now grow on the College’s campus

The board was excited to hear about the program. Dr. Smith thanked Dr. Tabor and Professor McKinney for writing the grant and going above and beyond for the students. Dr. Southerland expressed his gratitude for the hard work Dr. Tabor and Professor McKinney are doing. The presentation can be found in the April 20, 2022 document files.

Student Success – Mr. Tony Williams

Mr. Tony Williams presented the Full-Time Student Enrollment (FTSE) report. Reporting looks a little different this year due to the Flagstaff Unified School District changing the way dual enrollment has been handled during the pandemic. Courses were spread out over a full year (vs. by semester), which changed our enrollment numbers compared to pre-pandemic years. Dual enrollment is up 300 students. Retention has been impacted by the change in the delivery of classes; from in-person to online classes. This spring NAU has been automatically admitting students to the CCC2NAU program and touting the benefits of coming to CCC for students who do not qualify to enter NAU initially.

Dr. Southerland spoke about our enrollment decline during the pandemic that is primarily in transfer programs. Dr. Smith said this downward trend with transfer programs is across the nation.

Business and Administrative Services – Dr. Jami Van Ess

Dr. Jami Van Ess presented the March 30, 2022, Budget Status Report and the Minimum Wage and Reclassifications Report, which can be found in the April 20, 2022 documents file.

There were no questions from the Board on either item.

President's Report – Dr. Colleen Smith

Dr. Colleen Smith presented the March President's report included in the April 20, 2022 documents file.

EXECUTIVE SESSION

At 7:04 pm a motion was made by Ms. Patricia Garcia and seconded by Mr. Eric Eikenberry to enter into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion of Personnel Issues. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

RECONVENED IN OPEN SESSION

At 8:05 pm Mr. Joseph Smith motioned to reconvene in open session and Mr. Patrick Hurley seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor). The meeting resumed in open session at 8:05 pm.

AGENDA ITEMS FOR FUTURE MEETINGS

ANNOUNCEMENTS

The next District Governing Board meeting will be May 18, 2022

The next Foundation Board meeting will be May 24, 2022 in Page, Arizona

MEETING EVALUATION

ADJOURNMENT: There being no further business, Chair White adjourned the meeting at 8:11 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Joseph R. Smith
Vice Chair/Secretary of the Board

Dr. Nat White
Board Chair