

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

SPECIAL MEETING

JUNE 17, 2022



**COCONINO COMMUNITY COLLEGE
MINUTES OF A SPECIAL MEETING
OF THE
DISTRICT GOVERNING BOARD
JUNE 17, 2022**

A Special Meeting of the Coconino Community College District Governing Board was held in the Lone Tree Campus Board Room. Board Chair, Dr. Nat White, called the meeting to order at 9:11 am.

PRESENT: Eric Eikenberry
 Patricia Garcia
 Patrick Hurley
 Joseph R. Smith (via Zoom)
 Nat White

ABSENT: None

Also Present: Dr. Jami Van Ess, Dr. Bill Holda, Ms. Irena Eikenberry and Ms. Kirsten Mead

Reports, summaries, background material, and other documents referred to in these minutes can be found in the June 17, 2022 documents file.

CALL TO ORDER

Dr. Nat White called the meeting to order and introduced Dr. Bill Holda, the presidential search consultant from the Association of Community College Trustees (ACCT). Dr. Holda introduced himself to the Board.

CONSIDERATION OF THE PRESIDENTIAL SEARCH PROCESS

Dr. Holda discussed the possible presidential search process. The discussion with the Board included:

- The target date is the date that the Board reviews candidate resumes
- How Dr. Holda and ACCT review applicants and present them to the Board
- The Board will have access to all applicants, not just the ones suggested by Dr. Holda and ACCT
- Once presented with applicants, the Board will rate the candidates and reach a consensus
- At anytime the Board may choose to review or repost for more applicants
- Generally, 50% of applicants will call Dr. Holda to learn about the College, giving him a feel for interest in the position
- The Board requested that Dr. Holda reach out to Dine College and Fort Lewis College to inquire about the possibility of diverse candidates from those colleges, as well as underrepresented groups and Veteran's

CONSIDERATION OF THE DRAFT TIMELINE FOR THE PRESIDENTIAL SEARCH

Dr. Holda discussed the Board's availability and placeholder deadlines for different parts of the process.

CONSIDERATION OF THE PRESIDENTIAL PROFILE

Dr. Holda discussed a number of considerations for the presidential profile:

- The College will need to create a vivid and interesting marketing piece and website that focuses on the physical beauty of Coconino County (Flagstaff, the Grand Canyon, Horseshoe Bend) and includes students in different course tracks
- The website should look like a brochure and include Board bios
- The Board removed the PhD requirement and list it as a preferred degree. Accepting Master’s Degrees allows for more diversity.
- Desirable characteristics of a candidate
- How important it is that the candidate understands the importance of vocational education and can alleviate the community concern that the College continues this track
- The salary range and benefits that may be offered to a candidate; the Board requested a comparison of College president salaries from comparative Arizona Community Colleges and the Western States Survey of Community College Presidents Salary and Compensation Packages. Dr. Jami Van Ess will provide data to the Board.

DISCUSSION OF ISSUES RELATED TO AN INTERIM PRESIDENT

Dr. Holda asked the Board what they are looking for in an interim president and they discussed the characteristics they are looking for. Other items discussed:

- Length the interim president would be needed for – six to eight months
- Housing, compensation package, salary
- The College will conduct a background check on an interim president
- Looking for a pool of six qualified applicants

FOLLOW UP

The Board will review the presidential profile and make comments. Once received, Dr. Holda will finalize the profile and the search can begin.

ADJOURNMENT

There being no further business, Dr. White adjourned the meeting at 12:27 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Joseph R. Smith
Vice Chair/Secretary of the Board

Dr. Nat White
Board Chair