

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

DECEMBER 8, 2021



**COCONINO COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
December 8, 2021**

A Regular Meeting of the Coconino Community College District Governing Board was via interactive video conferencing (Zoom). Board Chair, Dr. Nat White, called the meeting to order at 5:54 pm.

PRESENT: Eric Eikenberry
 Patricia Garcia
 Patrick Hurley
 Joseph R. Smith
 Nat White
 All attendees attended via Zoom

ABSENT: None

Also Present: Dr. Colleen Smith, CCC President; Mr. Tony Williams, Ms. April Sandoval, Ms. Kirsten Mead, Mr. Bobby Sedillo, Mr. Brian Wilson, Mr. Cheyenne Grabiec, Ms. Colleen Carscallen, Ms. Dianna Sanchez, Mr. Dietrich Sauer, Ms. Giovanna Macry, Dr. Jami Van Ess, Ms. Kay Leum, Mr. Keith Becker, Ms. Kimberly Batty-Herbert, Mr. Kurt Stull, Mr. Larry Hendricks, Dr. Nate Southerland, Ms. Robin Jarecki, Ms. Sonni Marbury, Ms. Stacy Pearson and Ms. Suzzanna Rodrigue,.

Reports, summaries, background material and other documents referred to in these minutes can be found in the December 8, 2021 documents file.

Follow Up

- None

ADOPTION OF AGENDA

Ms. Patricia Garcia moved to approve the agenda and Mr. Joseph Smith seconded the motion. The agenda was unanimously approved as presented (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

ADOPTION OF CONSENT AGENDA

- A. Minutes of a Work Session – October 27, 2021
- B. Minutes of a Work Session – November 10, 2021
- C. Minutes of a Regular Meeting – October 27, 2021
- D. Separations/New Hires
- E. Intergovernmental Agreement – Coconino County Building Businesses and Entrepreneurs (BBE) Program

Ms. Patricia Garcia moved to approve the Consent Agenda and Mr. Patrick Hurley seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith and Dr. White voting in favor).

INTRODUCTION OF GUESTS

Mr. Larry Hendricks introduced Stacy Pearson, Executive Vice President of Strategies 360 consulting group specializing in elections

CALL TO THE PUBLIC

There was no response to the Call to the Public.

CCC EXCELLENCE – Distinguished Service Award – Mr. Robby Findlay

Dr. Colleen Smith presented this item for Mr. Robby Findlay. Mr. Findlay has been invited to attend the scholarship banquet in April 2022 and/or Commencement 2022. She spoke to him personally and he is honored and proud to be a supporter of the College. The Findlay Automotive Group has been supporting the College for a long time. They sponsor events and also worked with Dr. Smith to start an automotive program. Findlay Honda has found a way to help the college by using their facilities and the full-time automotive faculty member is a former Findlay Honda employee.

ACTION ITEMS

A. Primary Property Tax Reset Resolution and Ballot Language – Dr. Colleen A. Smith

Dr. Colleen Smith presented the Primary Property Tax Reset Resolution and Ballot Language showing both \$4.3 million (first choice), \$6 million (second choice), options neither of which double the property tax.

The Board reviewed the language of the documents and discussed the merits of the two amounts presented. The discussion involved questions asking if this measure enough to accomplish the goals and meet the needs of the College, if there is better language that would allow greater flexibility, if the amounts presented are too little or too much, and if the amounts address the wants of the community. The Board also suggested changes to the language of the resolution.

It is Dr. Smith's recommendation that the District Governing Board adopt a motion to approve the attached resolution and sample ballot as revised during the meeting. Mr. Patrick Hurley made a motion to approve, and Mr. Eric Eikenberry seconded the motion. Mr. Eikenberry, Mr. Hurley, Mr. Smith, and Dr. White, voted in favor. Ms. Garcia opposed.

B. 2022 District Governing Board Meeting Dates – Dr. Colleen Smith

Dr. Colleen Smith presented the 2022 District Governing Board Meeting Dates to the Board.

Mr. Patrick Hurley made a motion to approve the schedule and Mr. Joseph Smith seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

C. Extension of COVID-19 Resolution – Dr. Nat White

Dr. Nat White suggested that the Board consider extending the resolution giving the President authority to continue to respond to the COVID-19 Pandemic as the current resolution expires on December 31, 2021. The new resolution would expire on December 31, 2022 unless rescinded by the Board.

Dr. White recommended that the Board adopt the attached resolution granting authority to the College President to continue to respond to the COVID-19 Pandemic until December 31, 2022. Mr. Eric Eikenberry made a motion to approve the resolution as presented. Mr. Patrick Hurley seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White).

D. Salaries and Benefits FY 2022 – Possible Temporary Adjustment – Dr. Jami Van Ess

Dr. Jami Van Ess presented a possible temporary increase to the cafeteria benefit for full-time faculty and staff and a possible temporary increase to Tier II (lowest) for part-time faculty because of the high inflation rates that employees are experiencing. The funding for the initiative will come from salary savings from positions that have been vacant for an extended period of time in the first part of the fiscal year.

It is Dr. Van Ess' recommendation that the District Governing direct staff to implement a permanent wage and benefit adjustment for 6 months from January 1 through June 30, 2022 for the Fiscal Year 2022.

The Board discussed the options, funding source, whether to make this a temporary or permanent increase, if this is the best course of action or if this should wait until the regular budgeting process. Dr. Van Ess confirmed that legal was consulted and agreed that the Board would need to approve this option rather than Dr. Smith.

Mr. Eikenberry made a motion to implement option C increase as presented and to make that change permanent rather than temporary. Dr. White seconded the motion. Mr. Eikenberry, Mr. Smith and Dr. White voted in favor of the motion. Ms. Garcia and Mr. Hurley opposed.

INFORMATION AND REPORTS

Board Reports

AACCT – Dr. Nat White presented on this meeting as Mr. Smith was unable to attend. The meeting focused on legislative priorities and the upcoming ACCT National Legislative Summit.

ACCT – Ms. Patricia Garcia will be participating in the ACCT regional meetings in January. Ms. Garcia and Dr. Smith are not sure if they will be attending the ACCT National Legislative Summit due to COVID-19. Ms. Garcia also sits on the NAIPTA Citizen's Committee, and they will be meeting in January.

Alliance – Mr. Patrick Hurley attended with Dr. Jami Van Ess. The Alliance meeting had a lengthy discussion about legislative redistricting. There were preliminary discussions about ballot measures for November and COVID updates.

Foundation Board – Mr. Eric Eikenberry said the Foundation Board had a lengthy discussion about the upcoming Primary Property Tax Reset. Ms. Dianna Sanchez presented that the Cross Country team had a wonderful first season and made it to Richmond, Virginia to compete in nationals. October 15, 2022 has been selected for the Foundation supported 15th Annual Flagstaff Marathon. The 2021 marathon raised \$10,000 for the Foundation. Team Run Flagstaff and Run Flagstaff have formally merged because of the merger, will be making a significant donation to the Cross Country team.

Academic and Student Affairs – Dr. Nate Southerland

Dr. Nate Southerland gave an update the Fall FTSE Report. The total number of full-time students is about the same as the past few years. The total number of part time students has decreased remarkably.

Business and Administrative Services – Dr. Jami Van Ess

Dr. Jami Van Ess presented the Budget Status Report ending September 30, 2021 report; please see the December 8, 2021 Board materials for additional details.

President’s Report – Dr. Colleen Smith

Dr. Smith has postponed several updates slated for tonight due to the serious items being discussed at this meeting. They have been added to the agenda items for future meetings below. For the 2022 District Governing Board Standing Agenda Items, please see the December 8, 2021 Board materials.

AGENDA ITEMS FOR FUTURE MEETINGS

There were no suggestions for agenda items for the next meeting.

ANNOUNCEMENTS

The next District Governing Board meeting will be January 19, 2022, followed by a Budget Retreat on January 24, 2022.

The next Foundation Board meeting will be January 25, 2022.

MEETING EVALUATION

Dr. White said it was an important meeting and there was great discussion.

ADJOURNMENT: There being no further business, Chair White adjourned the meeting at 8:00 pm.

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

ATTEST and APPROVED:

Mr. Joseph R. Smith
Vice Chair/Secretary of the Board

Dr. Nat White
Board Chair