COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD

WORK SESSION

OCTOBER 28, 2026

COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
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A Work Session of the Coconino Community College District Governing Board was held in person and via Zoom at Coconino Community College, 2800 S. Lone Tree Rd., Flagstaff, AZ 86005. Board Chair Mr. Joey Smith called the meeting to order at 4:01 p.m.

PRESENT: Mr. Joey Smith, Chair
Mr. Patrick Hurley, Vice Chair
Ms. Patricia Garcia, Trustee (Zoom)
Dr. Nat White, Trustee

ABSENT: Mr. Eric Eikenberry, Trustee

Also Present: President Eric Heiser, Ms. Kirsten Mead, Dr. Adriana Flores-Church, Ms. Dianna Sanchez, Ms. Janel States, Dr. Sandra Tarbell, Dr. Jami Van Ess, Ms. Randi Axler, Ms. Cathleen Banier-Goff, Mr. Keith Becker, Dr. Nolan Begaye, Mr. Ryan Bowhuis, Dr. Mark Hartley, Ms. Jennifer Jameson, Dr. Mark Maciha, Ms. Sonni Marbury, Mr. Lance Roberts, Mr. Hayden Schomer, Mr. Avery States, Mr. Kurt Stull, Mr. Van Walker, Dr. Amelina Webb, Mr. Brian Blue, Mr. Thomas Carlson (RBC Capital Markets), and Mr. James Giel (Gust Rosenfeld P.L.C. – Zoom).

The October 28, 2026 documents file contains reports, summaries, background materials, and other documents referenced in these minutes.

1. DISCUSSION/INFORMATION ITEMS

A. Annual Security Report (Clery) – Mr. Roberts

Mr. Roberts presented the 2026 Annual Security Report, noting three reportable arrests at the Fourth Street campus during 2025, none involving CCC students or employees. The report also included the Kaibab campus, the addition of hazing as a reportable offense, and security personnel training.

Trustees discussed security concerns at the East Flagstaff Community Library, the reported positive impact of the College's security trailer, and opportunities to clarify security responsibilities through updated library agreements.

B. Fire Science IGA Addendum – Dr. Tarbell

Dr. Sandra Tarbell discussed a proposed addendum to the existing Fire Science Academy intergovernmental agreement to accommodate Monday and Wednesday

instruction for approximately two years during the Fourth Street campus redevelopment. The expanded use, which has received verbal agreement but has not yet been formalized, would supplement existing Saturday laboratory sessions.

Dr. Tarbell also provided updates on the automotive and welding facility, including infrastructure improvements, expanded instructional opportunities, and automotive enrollment growth from 68 to 223 credit hours, with women representing nearly one-quarter of enrolled students.

C. Municipal Advisor – RBC Capital Markets – Dr. Van Ess

Dr. Van Ess introduced Thomas Carlson of RBC Capital Markets and James Giel of Gust Rosenfeld P.L.C. for an overview of the voter-authorized issuance of up to $100 million in general obligation bonds. Mr. Carlson reviewed preliminary project costs of approximately $117.9 million, the proposed issuance of bonds in 2027 and 2028, and the projected secondary property tax rate of $0.24 per $100 of assessed value.

Trustees discussed bond issuance timing, interest costs, market conditions, and financial oversight, and requested updates on financing decisions made under delegated authority. The Board is expected to consider authorization of up to $50 million in Series 2027 bonds at its November 18 meeting, with issuance anticipated in early 2027.

D. Construction Updates – President Heiser

i. Building Design Updates

President Heiser reported that the Allied Health building design remains generally on schedule, with construction documents and a guaranteed maximum price forthcoming for Board consideration. The Fourth Street project is nearing completion of schematic design, with relocation anticipated by May 2027, demolition in June, and construction beginning in July or August, subject to weather and scheduling conditions.

ii. Construction Expenditures

President Heiser discussed ongoing value-engineering efforts to manage construction costs while maintaining essential program needs. Trustees reviewed preliminary estimates, funding considerations beyond the $100 million bond authorization, and potential supplemental funding sources. The Board also discussed roadway and roundabout improvements, with President Heiser noting the benefits of coordinating these expenditures within the College's construction schedule.

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iii. Delegation of Authority During Construction

Trustees emphasized the importance of timely updates on significant design decisions, cost estimates, and value-engineering changes. President Heiser indicated that periodic updates would be provided as project details and costs are finalized.

ADJOURNMENT: The Work Session adjourned at 5:15 p.m.

MINUTES PREPARED BY:

Ms. Cathleen Banier-Goff
Board Recorder

ATTESTED and APPROVED:

Mr. Patrick Hurley
Vice Chair/Secretary of the Board

Mr. Joey Smith
Board Chair

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