COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD

REGULAR MEETING

OCTOBER 28, 2026

COCONINO COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
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A Regular Meeting of the Coconino Community College District Governing Board was held in person and via Zoom at Coconino Community College, 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair Joey Smith called the meeting to order at 6:00 p.m.

PRESENT: Mr. Joey Smith, Chair
Mr. Patrick Hurley, Vice Chair
Mr. Eric Eikenberry, Trustee
Ms. Patricia Garcia, Trustee (Zoom)
Dr. Nat White, Trustee

ABSENT: None

Also Present: President Eric Heiser, Ms. Kirsten Mead, Dr. Adriana Flores-Church, Ms. Dianna Sanchez, Ms. Janel States, Dr. Sandra Tarbell, Dr. Jami Van Ess, Ms. Randi Axler, Ms. Cathleen Banier-Goff, Mr. Keith Becker, Dr. Nolan Begaye, Mr. Ryan Bowhuis, Dr. Mark Hartley, Ms. Jennifer Jameson, Dr. Mark Maciha, Ms. Sonni Marbury, Mr. Hayden Schomer, Mr. Nathan Schott, Mr. Avery States, Mr. Kurt Stull, Mr. Van Walker, Dr. Amelina Webb, Ms. Melissa Alexander (DLR – Zoom), Mr. Brian Blue, Ms. Dee Hoagland, Ms. Betsy Lynch (DLR – Zoom), Mr. Kyle Nitschke, and Ms. Jill Stevenson.

The October 28, 2026 documents file contains reports, summaries, background materials, and other documents referenced in these minutes.

ADOPTION OF AGENDA

Motion: Vice Chair Hurley moved to approve the agenda as presented.
Second: Trustee White
Vote: The motion was unanimously approved (Trustee Garcia, Vice Chair Hurley, Chair Smith, and Trustee White voting in favor. Trustee Eikenberry was not present at this time).

ADOPTION OF CONSENT AGENDA

Motion: Vice Chair Hurley moved to approve the consent agenda as presented.
Second: Trustee Garcia
Vote: The motion was unanimously approved (Trustee Garcia, Vice Chair Hurley, Chair Smith, and Trustee White voting in favor. Trustee Eikenberry was not present at this time).

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CCC EXCELLENCE

A. Government Finance Officers Association (GFOA) Award for Financial Excellence

President Heiser recognized Dr. Jami Van Ess and the Business and Administrative Services team for receiving the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The College has received this recognition in 32 of its 35 years.

CALL TO THE PUBLIC

Members of the public addressed the Board as follows:

- **Kyle Nitschke** encouraged the Board to incorporate energy-efficient building practices and sustainable design principles into the Fourth Street project, including opportunities to involve students in the design and construction process.
- **Jill Stevenson** advocated for environmentally responsible construction, including low-carbon materials, solar energy, heat pumps, electric vehicle charging infrastructure, and bicycle accommodations. She emphasized the importance of demonstrating sustainable practices through College facilities.
- **Dee Hoagland** shared examples of sustainable construction practices observed through Coconino County's Living Off the Grid tour, including solar design, graywater systems, and energy-efficient building methods. She encouraged the College to incorporate similar approaches into the Fourth Street redevelopment.

ACTION ITEMS

A. Williams IGA – Dr. Tarbell

Dr. Tarbell presented an intergovernmental agreement with Williams Unified School District addressing improvements to instructional facilities, including roofing, an automotive ramp, doors, and ventilation. The agreement establishes responsibilities and reimbursement arrangements and has been approved by the school district governing board.

Motion: Trustee White moved to approve the IGA with Williams Unified School District as presented.
Second: Vice Chair Hurley
Vote: Motion carried unanimously (Trustee Garcia, Vice Chair Hurley, Chair Smith, and Trustee White voting in favor. Trustee Eikenberry was not present at this time).

B. DLR Contract Amendment – Dr. Van Ess

Dr. Van Ess presented a $120,335 amendment to the existing DLR Group design professional agreement for the Allied Health building. The amendment adds specialized medical equipment planning and design services through design development, construction documents, and construction administration. Trustees discussed the need for specialized services, cost oversight, and coordination of equipment procurement and

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installation. Ms. Alexander with the DLR design team explained that a responsibility matrix and coordinated installation schedule would be developed.

Motion: Vice Chair Hurley moved to approve the Amendment to Design Professional Agreement for New Allied Health Building on Lone Tree Campus for Medical Equipment and Planning Services, as presented, and authorize the College President to sign the amendment on behalf of the District.
Second: Trustee White
Vote: Motion carried unanimously (Trustee Garcia, Vice Chair Hurley, Chair Smith, and Trustee White voting in favor. Trustee Eikenberry was not present at this time).

C. NAU IGA – Dr. Van Ess

Dr. Van Ess presented an amended and restated ground lease agreement with Northern Arizona University for the Lone Tree campus. The agreement expands and regularizes the leased area to approximately 68.6 acres and establishes a new 99-year lease term. Trustees discussed future campus expansion, lease provisions governing non-educational uses, and the negotiations undertaken to protect the College's interests.

Motion: Trustee White moved to approve the Amended and Restated Ground Lease Agreement for Coconino Community College's Lone Tree Campus, as presented, and authorize the College President to sign the agreement on behalf of the District.
Second: Vice Chair Hurley
Vote: Motion carried unanimously (Trustee Eikenberry, Trustee Garcia, Vice Chair Hurley, Chair Smith, and Trustee White voting in favor).

INFORMATION AND REPORTS

A. Board Reports

i. Arizona Association of Community College Trustees (AACCT) – Trustee Eikenberry

Trustee Eikenberry reported no substantive AACCT updates at this time.

ii. Association of Community College Trustees (ACCT) – Trustee Garcia

Trustee Garcia reported that planned attendance at the ACCT annual Congress was canceled due to an active labor dispute at the conference hotel. Pima College also did not attend. The next anticipated ACCT event is the National Legislative Summit in February, and additional trustee professional development opportunities will be explored.

iii. Foundation Board – Trustee White

Trustee White reported no new Foundation Board business since the prior joint meeting. The next Foundation meeting is scheduled for November 17, 2026.

iv. The Alliance – Ms. Sanchez

Ms. Sanchez summarized the September 25 Alliance meeting, including discussion of election-related propositions, school district enrollment, and community partner updates. The Kinsey school construction project was reported to be on schedule and within budget.

B. Business and Administrative Services – Dr. Van Ess

i. Budget Status Report through September

Dr. Van Ess presented the budget status report through September 30, 2026. She reviewed first-quarter revenues and expenditures, noting that tuition and fee collections reflected slightly lower enrollment compared with the prior year. The reported reduction in fund balance included a planned transfer to the unexpended plant fund to support capital expenditures ahead of bond proceeds. Overall expenditures were generally tracking in line with the prior year.

C. President's Report – President Heiser

President Heiser provided a state and federal legislative update, noting limited activity ahead of the November election and that the College would serve as a polling location.

President Heiser confirmed that the Native American Success Center would continue with College funding following the conclusion of its grant.

AGENDA ITEMS FOR FUTURE MEETINGS

Trustees discussed arranging a future visit to the Williams instructional facility. President Heiser indicated that scheduling would be coordinated.

ADJOURNMENT

The Regular Meeting adjourned at 7:02 p.m.

MINUTES PREPARED BY:

Ms. Cathleen Banier-Goff
Board Recorder

ATTEST and APPROVED:

Mr. Patrick Hurley
Vice Chair/Secretary of the Board

Mr. Joey Smith
Board Chair

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