



OFFICE OF STUDENT FINANCIAL AID
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SECOND DEGREE APPEAL (2023-2024 Academic Year)



Scan the code on your phone and follow instructions to upload this document to CCC.

CCC ID#	Last Name	First Name	MI
Mailing Address		City	ST Zip Code
		@students.coconino.edu	
Phone # (include area code)	CCC Student Email Address		

STEP 1: Read the CCC Satisfactory Academic Progress (SAP) Policy

I have read the [Satisfactory Academic Progress Policy](#).

STEP 2: Complete and check off the requirements for a second degree:

- I am pursuing a program past my first degree at CCC in _____ and have declared this major with Registration and Enrollment Services.
- I understand that I must have all official academic transcripts evaluated and applicable hours transferred to CCC by the Office of the Registrar **before** the review of this appeal.
- I understand that if approved, I will be funded **one time** for the courses required for the second degree. I will not be funded for them a second time even if I do not pass, do not complete, or withdraw from them.
- I understand that I am responsible for enrolling in the **courses required for my Second degree as listed on DegreeWorks**. I understand this information is available through MyCCC account.
- I understand I will not be funded for courses not required for my Second degree at CCC (including pre-requisites).
- I understand that if approved, I will not be funded to repeat courses previously taken at CCC or transferred to CCC.
- I understand that if I change from my approved second-degree program, I will no longer be eligible for funding.
- I understand that if I already have two or more degrees (Associate's, Bachelor's, Master's, or Doctoral) in any combination, this appeal will be denied.

STEP 3: Read and sign below:

Please allow 10 business days for a decision. If a decision has not been made by the tuition payment deadline, I must make the full payment or enroll in CCC's payment plan at www.coconino.edu/cashier to prevent my classes from being dropped. Submission of this appeal does not guarantee approval.

I certify that information provided on this form is true and complete to the best of my knowledge. Purposely giving false or misleading information may result in a delay or denial of my federal financial aid and I may be fined up to \$20,000, sent to prison, or both. I hereby provide consent for the use of electronic records and signatures on all financial aid documents. I understand that if I choose to sign electronically, my electronic signature constitutes a binding contract and may not be denied legal effect, validity, or enforceability solely because it is in electronic form or because an electronic signature or electronic record was used in its formation.

Draw your signature with a mouse, touchscreen, or pen. Do not type

Date

SAPSEC