



OFFICE OF STUDENT FINANCIAL AID

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## SECOND DEGREE APPEAL (2022-2023 Academic Year)



Scan the code on your phone and follow instructions to upload this document to CCC.

CCC ID#		Last Name		First Name		MI
Mailing Address			City	ST	Zip Code	
Phone # (include area code)		CCC Student Email Address @students.coconino.edu				

### STEP 1: Read the CCC Satisfactory Academic Progress (SAP) Policy

I have read the [Satisfactory Academic Progress Policy](#).

### STEP 2: Complete and check off requirements for a Second degree:

- I am pursuing a program past my first degree at CCC in \_\_\_\_\_ and have declared this major with Registration and Enrollment Services.
- I understand that I must have all official academic transcripts evaluated and applicable hours transferred to CCC by the Office of the Registrar prior to this appeal being reviewed.
- I understand that I will be funded **one time** for the courses required for the second degree. I will not be funded for them a second time if I do not pass or complete them.
- I understand that I am responsible for enrolling in the **courses required for my Second degree as listed on DegreeWorks**, available through MyCCC account.
- I understand I will not be funded for courses not required for my Second degree at CCC.
- I understand that if approved, I will not be funded to repeat courses previously taken at CCC or transferred in unless approved by Director or Dean of the program for my second degree.
- I understand that if I change from my approved second degree program, I will no longer be eligible for funding.
- I understand that if I already have two or more degrees (Associates, Bachelors, Masters or Doctoral) in any combination, this appeal will be denied.

### STEP 4: Read and sign below:

Please allow 10 business days for a decision. If a decision has not been made by the time classes begin, I must make payment or enroll in CCC's payment plan at [www.coconino.edu/cashier](http://www.coconino.edu/cashier) to prevent my classes from being dropped. Submission of this appeal does not guarantee approval.

I certify that information provided on this form is true and complete to the best of my knowledge. Purposely giving false or misleading information may result in a delay or denial of my federal financial aid and I may be fined up to \$20,000, sent to prison or both. I hereby provide consent for the use of electronic records and signatures on all financial aid documents. I understand that if I choose to sign electronically, my electronic signature constitutes a binding contract and may not be denied legal effect, validity, or enforceability solely because it is in electronic form or because an electronic signature or electronic record was used in its formation.

Draw

Draw your signature with a mouse, touchscreen or pen. Do not type.

Date

SAPSEC