

INDIVIDUAL CONSORTIUM AGREEMENT

(2016-2017 Academic Year)

2800 S Lone Tree Rd • Flagstaff, AZ 86005-2701 • PH: 928-226-4219 • FAX: 928-226-4110 • finaid@coconino.edu

@		
CCC ID#	Last Name	First Name MI
Mailing Address		
		City ST Zip Code
Telephone No. (include area code) Email Address		

Students may receive all of their financial aid through CCC for courses taken concurrently at CCC and at another college (hereafter referred to as the host school) when the host school courses count toward the degree or certificate at CCC. The enrollment status of a student for financial aid purposes is based on the courses that apply to the degree or certificate at CCC being taken at both CCC and the host school during the same semester.

STEP 1: STUDENT COMPLETES THIS SECTION AND SETS UP AN APPOINTMENT WITH A CCC ACADEMIC ADVISOR BY CALLING 928-226-4323 OR STOPPING BY STUDENT SUPPORT SERVICES

I agree to successfully complete _____ credit hours at CCC and _____ credit hours at _____ *Name Of Host School*

During semester: Fall 2016 Spring 2017 Summer 2017

I have attached a copy of my schedule showing the courses below and the start and end date from my Host School. If not attached, Agreement will be denied.

Course Title at Host School <small>(Do not include CCC courses)</small>	Course Number at Host School	Course Equivalent at CCC <small>(how will it transfer to CCC)</small>	Credit Hours

I understand and agree to the terms outlined on both sides of this form. I understand that failure to include a schedule from my Host College for the courses listed above will result in denial of this agreement. If I have tribal funding I will take responsibility for contacting and receiving approval from my tribal agency.

Student Signature _____ Date _____

STEP 2: CCC ACADEMIC ADVISOR COMPLETES THIS SECTION WHILE MEETING WITH STUDENT THEN GIVES IT TO STUDENT TO TAKE TO THE HOST SCHOOL FINANCIAL AID OFFICE

I, the CCC Academic Advisor, verify that the course(s) listed in STEP 1 above are acceptable for transfer and will count toward the student's degree requirements at CCC. I have advised the student that no audit courses will be counted.

Total # of Credits approved from Host School (from STEP 1 above) : _____

CCC Academic Advisor Signature _____ Telephone Number _____ Date _____

STEP 3: HOST SCHOOL FINANCIAL AID OFFICE COMPLETES THIS SECTION AND FAXES IT TO 928-226-4110, E-MAILS IT TO FINAID@COCONINO.EDU OR MAILES IT TO 2800 S LONE TREE DRIVE FLAGSTAFF AZ 86005

I agree to verify hours of enrollment, tuition/fees, and notify the CCC Office of Student Financial Aid of other resources being received by the student through the Host institution and course adjustments. I will assist the student with deferment of all charges based on Host School policy until CCC financial aid is made available approximately 3 weeks after classes start.

Total tuition and fees at Host (Non-Parent) Institution: \$ _____

Non-Parent Institution Financial Aid Office Signature & Title _____ Telephone Number _____ Date _____

STEP 4: CCC FINANCIAL AID OFFICE APPROVES OR DENIES

Approved Denied Denial Reason: _____

Incomplete

FAO Staff : _____ Date: _____

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STUDENT ELIGIBILITY REQUIREMENTS:

- ❖ Must be admitted and pursuing a degree program at Coconino Community College and be admitted to the approved host institution.
- ❖ Must have a complete financial aid file at CCC and only receive financial aid from CCC.
- ❖ Must complete the Consortium Agreement prior to any financial aid disbursement.
- ❖ Must enroll in transferable course(s) at the host institution that meet the CCC degree requirements. Refer to DegreeWorks along with meeting with your Academic Advisor to ensure the course(s) will transfer back to your degree at CCC.
- ❖ Must complete a new consortium agreement each semester and anytime there are changes to courses listed on original consortium agreement.

STUDENT RESPONSIBILITIES:

- ❖ Must maintain Satisfactory Academic Progress as outlined by the CCC Office of Student Financial Aid at www.coconino.edu/finaid (click on Satisfactory Academic Progress)
- ❖ The student is responsible for transferring earned credit hours from Host institution to CCC by submitting an official academic transcript after grades are posted at the Host institution.
- ❖ Must take a minimum of three hours at CCC, unless specific approval is given by the CCC Director of Student Financial Aid.
- ❖ Must notify and receive approval from tribal agencies if receiving tribal funding.
- ❖ Must make payment arrangements with Host institution.
- ❖ At time of disbursement the student must be enrolled in the courses and number of credit hours approved through the agreement.
- ❖ Must notify a CCC Financial Aid Office of scholarships, waivers or other funding resources to be received at Host institution.

ONCE THE SEMESTER HAS BEEN COMPLETED THE STUDENT WILL NEED TO:

- ❖ Send official academic transcript of transfer credit hours from the Host institution to the CCC Office of Registration and Enrollment Services.