



## REQUEST FOR INDEPENDENT STATUS

(2016-2017 Academic Year)

2800 S Lone Tree Rd • Flagstaff, AZ 86005-2701 • PH: 928-226-4219 • FAX: 928-226-4110 • finaid@coconino.edu

### Extreme or Extenuating Circumstances

Under extreme or extenuating circumstances the Office of Student Financial Aid may review the dependent status for students. If you have extreme or extenuating circumstances, ***you must complete the following required documentation, failure to submit the documentation will result in a denial:***

- Provide a personal letter of explanation regarding how you came to support yourself and the time period you have done this. You must also describe the events in your family, which led to your current separation from them. If you are receiving support from friends or relatives, you must describe the nature of that support (monies received; housing; food; clothing; etc.) and how you came to receive it. Provide any and all information, which you feel will help to outline your situation.
- Provide a signed copy of your 2015 federal tax transcript and all W-2's from 2015 (if not already submitted).
- Provide a letter from a professional person (clergy, counselor, teacher, etc.) that can document the extreme or unusual circumstances. A letter from a friend or family member is not acceptable.
- Provide court, police or legal documentation (if applicable).

### Renewal of Dependency Override

If you received financial aid as an independent student at CCC based on an appeal submitted for the previous academic year, you are required to resubmit an appeal each academic year. The circumstances under which you were granted independency must be reaffirmed. Please check the appropriate circumstances and provide required documentation:

- The special circumstances under which I was granted independency in 2015-2016 have not changed. Attach any documentation which updates your status.
- My circumstances have changed. Please attach documentation of changes along with a personal letter of explanation. You may be asked to provide additional documentation.

**It may take up to 10 working days after an appeal is submitted before a decision is made. If a decision has not been made on your appeal by the time classes begin, you must make payment or sign up for the FACTS payment program; otherwise your classes will be dropped for non-payment.**

### Certification:

*I certify that the information provided on this form is complete and accurate to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information that I have given on this form. I understand that if I do not give proof when asked, this request will not be processed. I understand that submission of false information may result in a delay or denial of federal financial aid or repayment of financial aid funds received and may subject me to criminal charges.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

### For OSFA Use Only:

Prior year special conditions:        Yes                          No                      If "Yes," request documentation of 2015 income.