

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

APRIL 21, 2021



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
APRIL 21, 2021**

A Work Session of the Coconino Community College District Governing Board was held via interactive videoconferencing (Zoom). Board Chair, Dr. Nat White, called the meeting to order at 4:03 pm.

PRESENT: Eric Eikenberry
Patricia Garcia
Patrick Hurley
Joseph R. Smith
Nat White

ABSENT: None

Also Present: Dr. Colleen Smith, CCC President; Mr. Anthony Williams, Ms. April Sandoval, Mr. Bob Voytek, Mr. Brian Wilson, Ms. Colleen Carscallen, Dr. David Borofsky, Ms. Dianna Sanchez, Mr. Dietrich Sauer, Mr. Donovan Wiedmann, Ms. Isabella Zagare, Dr. Jami Van Ess, Ms. Kay Leum, Mr. Keith Becker, Mr. Larry Hendricks, Dr. Nate Southerland, Ms. Sarah Benton, and Ms. Suzzanna Rodriguez.

Reports, summaries, background material and other documents referred to in these minutes can be found in the April 21, 2021 documents file.

Follow Up

- None

1. FOLLOW UP ITEMS

Dr. Nat White reviewed the follow-up items with the Board.

2. DISCUSSION/INFORMATION ITEMS

A. Arizona Association of Community College Trustees (AACCT) Initiatives

Dr. David Borofsky, Executive Director of the Arizona Association of Community College Trustees (AACCT), gave a presentation on AACCT initiatives including the values and opportunities for District Governing Boards and colleges. Dr. Borofsky ended the presentation by discussion examples of other states and how their boards and colleges interact.

Discussion and questions from the Board included the following:

- Mr. Eric Eikenberry's offer to help with training opportunities with the Army National Guard.
- Mr. Patrick Hurley is interested in seeing what comes of bringing the colleges together and what the outcomes of those relationships will be.
- Dr. Nat White talked about the importance of bringing all trustees together instead of just the ones that attend meetings.
- There is also great value in having representatives bring information back to their boards in a way that is enthusiastic and exciting and in working with the legislature with one voice.

- The Board expressed their appreciation for Dr. Borofsky's work and his willingness to work to bring all the boards together.

B. Tentative Budget and Property Tax Information

Dr. Jami Van Ess gave a presentation on the preliminary budget information as a follow up to the January budget retreat and additional presentations at the February and April Board Meetings. The budget has changed significantly since February with the inclusion of state and federal grants.

Board members questions on comments on the presentation included the following:

- Significant discussion on the HEERF (coronavirus relief funds) and how they could be used, if they could be used for new programs, and if there were time limits on using those funds.
- How the downturn in enrollment this year will impact future state formula funding and how it might impact future budgets.
- What the carryforward items in the plant fund could be used for and how those funds rollover from year to year.
- A suggestion to use a firm in Phoenix that sells equipment from restaurants that have closed for any replacements of the café equipment.
- How the contingencies in the budget are used and work. These funds are not in the budget to be spent but are instead included to provide for emergencies.
- Why the College use the supplementary notice for truth in taxation and clarification on the tax rates presented in that notice.

C. District Governing Board Retreat (June 10-11, 2011)

Dr. Rufus Glasper, President and CEO of the League for Innovation, has agreed to serve as the Board's retreat facilitator. Dr. Glasper has also agreed to waive a facilitator fee if the College renews its membership with the League for Innovation. Dr. Colleen Smith talked about Dr. Glasper's background, his history in the State of Arizona, and his experience in some of the areas the Board would like to discuss.

The Board discussed how the President's and Board evaluations would be collected and compiled. Dr. Glasper will complete this process for the President's Evaluation and Ms. April Sandoval will complete it for the District Governing Board self-evaluations.

Dr. Nat White talked about his experience working with Dr. Glasper and efforts to bring people together in the state. Dr. Glasper has had both vaccinations and we believe the Board has had all of theirs and so he feels comfortable facilitating an in-person retreat.

The Board asked several questions about costs and logistics for the retreat.

D. President's and DGB Evaluation Process

Ms. April Sandoval will send the Board the President's Evaluation instrument and request that they fill it out. The Board would like responses to the survey to be sent to Dr. Glasper and Ms. Sandoval will include instructions for how to submit those items. The following week, Ms. Sandoval will send the board self-evaluation and ask board members to complete it and return to her.

ADJOURNMENT: The Work Session Adjourned at 5:27 pm.

MINUTES PREPARED BY:

Mr. Joseph R. Smith
Vice Chair/Secretary of the Board

Ms. April Sandoval
Board Recorder

Dr. Nat White
Board Chair