

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

SEPTEMBER 16, 2020



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
SEPTEMBER 16, 2020**

A Work Session of the Coconino Community College District Governing Board was held via interactive videoconferencing (Zoom). Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:10 pm.

PRESENT: Patricia Garcia
Patrick Hurley
Marie Peoples
Joseph R. Smith
Nat White

ABSENT: None

Also Present: Dr. Colleen Smith, CCC President; Ms. April Sandoval, Mr. Bob Voytek, Ms. Colleen Carscallen, Mr. Dietrich Sauer, Ms. Isabella Zagare, Dr. Jami Van Ess, Ms. Kay Leum, Mr. Keith Becker, Ms. Kimberly Batty-Herbert, Mr. Kurt Stull, Ms. Lina Wallen, Dr. Nate Southerland, Ms. Nicole Honanie, Ms. Renee Harmon, Ms. Sarah Benton, Mr. Steve Peru, Ms. Suzzanna Rodriguez.

Reports, summaries, background material and other documents referred to in these minutes can be found in the documents file.

Follow Up

- Ms. April Sandoval will send out possible dates for special meeting to discuss the DGB and President/Administration Goals. If we are not successful in finding a meeting time, this agenda item will be moved to the October meeting.
- Policy 32-00 Attendance, 39-00 Travel, 40-00 Insurance for DGB Members, 70-00 Strategic Planning, and 71-00 President Emergency Succession Plan will be updated with the Board's suggested changes and brought back for approval at the next meeting.
- Policy 37-00 Media will be revised with the Board's suggestions and brought back for additional discussion in October.
- Policy 05-00 Governance and Policy 90-00 New Member Orientation will be marked as reviewed as the board reviewed them and did not feel that they needed to be revised or updated.

1. FOLLOW UP ITEMS

Ms. Patricia Garcia reviewed the follow-up items with the Board. Mr. Patrick Hurley asked additional questions on the architectural fees item. The College found out that architects may not be necessary and due to COVID-19, the roofing project has been postponed to next year. Dr. Van Ess also reviewed the philosophy behind funding capital projects and how estimates are used for planning purposes

2. DISCUSSION/INFORMATION ITEMS

A. DGB and President/Administration Goals

Ms. Patricia Garcia did receive these items from Dr. Narcisa Polonio but not in time to include for this meeting. Ms. Garcia suggested that the Board set up another meeting to discuss them. Ms. April Sandoval will send out possible dates for that meeting. If we are not successful in finding a meeting time, this agenda item will be moved to the October meeting. Ms. Garcia would also like to remove the action item related to this topic from the regular meeting.

B. Policy and Procedure Review

i. 05-00 Governance

The Board reviewed this item and did not suggest any changes or updates.

ii. 32-00 Attendance

The Board reviewed suggested changes to this policy and asked that it be brought forward for approval at the October meeting.

iii. 37-00 Media

The Board reviewed this item, suggested some possible changes, and asked that it be brought forward for additional discussion at the October meeting.

iv. 39-00 Travel

The Board reviewed suggested changes to this policy and asked that it be brought forward for approval at the October meeting.

v. 40-00 Insurance for DGB Members

The Board reviewed suggested changes to this policy and asked that it be brought forward for approval at the October meeting.

vi. 70-00 Strategic Planning

The Board reviewed suggested changes to this policy, suggested that the word collaboration be added, and asked that it be brought forward for approval at the October meeting.

vii. 71-00 President Emergency Succession Plan

The Board reviewed suggested changes to this policy, suggested that the word or be added, and asked that it be brought forward for approval at the October meeting.

viii. 90-00 New Member Orientation

The Board reviewed this policy and did not suggest any changes or updates.

ADJOURNMENT: The Work Session Adjourned at 4:56 pm.

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

Dr. Nat White
Vice Chair/Secretary of the Board

Ms. Patricia Garcia
Board Chair