

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

JANUARY 15, 2020



COCONINO COMMUNITY COLLEGE

**MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
JANUARY 15, 2020**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:05 pm.

PRESENT: Patricia Garcia
Patrick Hurley
Joseph R. Smith
Nat White

ABSENT: Marie Peoples

Also Present: Dr. Colleen Smith, CCC President; Mr. Keith Becker, Ms. Sarah Benton, Mr. Brian Francis, Ms. Kimmi Grulke, Mr. Larry Hendricks, Mr. Jeff Jones, Ms. Kay Leum, Dr. Michael Merica, Mr. Steve Peru, Mr. Anthony Rivera, Ms. April Sandoval, Mr. Dietrich Sauer, Mr. Bobby Sedillo, Dr. Nate Southerland, Mr. Kurt Stull, Ms. Jami Van Ess, Mr. Bob Voytek, Mr. Anthony Williams, Mr. Brian Wilson, and Ms. Isabella Zagare.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the January 15, 2020 documents file.

Follow Up

- Policy 27-00 Emeritus Status will be revised and brought back to the Board for review.

DISCUSSION/INFORMATION ITEMS

1. Follow Up Items

There were no follow up items.

2. Discussion/Information Items

i. Policy and Procedure Review

Policy 27-00 Emeritus Status

Board members reviewed this procedure and asked that District Governing Board members be added to this procedure. Ms. April Sandoval will update the procedure and bring it back to the Board for review.

Policy 28-00 Legal Advice

The Board reviewed Policy 28-00 Legal Advice. Discussion on this item focused on the second paragraph and how a Board Member would access legal counsel. The Board asked that legal counsel review the policy for a recommendation on whether Board Members should have access to legal counsel and, if so, how they would access legal counsel as the current pre-paid legal program only allows specific staff members to work with legal counsel.

Policy 29-00 Administrative Support

The Board reviewed Policy 29-00 Administrative Support and did not feel the policy needed updating or revision. The Board asked that the policy be updated to reflect that it was reviewed on today's date.

ii. Students First: Strategic Planning/Vision 2025

Dr. Colleen Smith reviewed the work that has been done to date to develop the College's next Strategic Plan. Dr. Smith will also be bringing the Board a summary of the work completed on the current plan sometime this semester to allow the Board to view the many accomplishments under that plan.

Dr. Smith reviewed the progress made in strategic planning, the strategic planning teams, the strategic plan's focus on putting students first, the resources being used to develop the plan, and the proposed timeline for the process and where the Board would be involved.

Board discussion on this item focused on what the teams will be working on and whether it would include targeted benchmarks, whether the goal teams have met, the Board's role in this process, and whether the community would be included in this process.

The Board thanked Dr. Smith and College staff for their work in organizing this process. The Board was excited to see the possibilities the new strategic plan will bring.

ADJOURNMENT: The Work Session Adjourned at 4:41 pm.

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

Ms. Patricia Garcia
Board Chair