

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

APRIL 23, 2018



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
APRIL 23, 2018**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Vice-Chair, Mr. Lloyd Hammonds, called the meeting to order at 4:04 pm.

PRESENT: Lloyd Hammonds
 Patrick Hurley
 Marie Peoples
 Nat White

ABSENT: Patricia Garcia

Also Present: Dr. Colleen Smith, CCC President; Ms. Ali Applin, Dr. Kimberly Batty-Herbert, Mr. Keith Becker, Ms. Sarah Benton, Mr. John Byrd, Ms. Colleen Carscallen, Ms. Lori Edwards, Mr. Brian Francis, Dr. Dudley Gardner, Ms. Kimmi Grulke, Mr. Brian Harris, Mr. Scott Heflin, Mr. Larry Hendricks, Mr. Ron Hurle, Mr. Jeff Jones, Mr. Doug King, Ms. Kay Leum, Dr. Michael Merica, Ms. Siri Mullaney, Dr. Gonzalo Perez, Mr. Anthony Rivera, Ms. Patti Rusconi, Ms. April Sandoval, Mr. Dietrich Sauer, Ms. Sarah Southwick, Mr. Kurt Stull, Mr. Scott Talboom, and Ms. Jami Van Ess.

Reports, summaries, background material and other documents referred to in these minutes can be found in the April 23, 2018 documents file.

Follow Up

- The Board would like to discuss Legal Counsel feedback on Policy 21-00 at a future meeting where all Board members are present.
- Mr. Hammonds is researching Policy 22-00 Roles/Responsibilities and will bring additional information to the next work session.

FOLLOW UP ITEMS

Mr. Lloyd Hammonds reviewed the Follow Up items with the Board. Legal Counsel has reviewed Policy 21-00 Code of Ethics and feedback on that policy was included in the Board materials. The Board felt this item would need additional attention and discussion at a time when all Board members could attend.

Mr. Hammonds is researching Policy 22-00 Roles/Responsibilities and will bring additional information to the next work session.

DISCUSSION/INFORMATION ITEMS

A. Policy and Procedure Review – Ms. Patricia Garcia

This item was tabled until the next meeting so that all Board members could participate in the discussion.

B. President's Evaluation – Ms. Patricia Garcia

Mr. Lloyd Hammonds lead the discussion on this item. While it would be preferable to continue the discussion on the President's Evaluation, not all members were in attendance. Mr. Hammonds suggested moving the process forward by working on an interim evaluation and reviewing the suggested changes to the evaluation instrument. Mr. Hammonds reviewed the proposed changes to the evaluation instrument. The Board also stressed that they would like to ensure that the mid-year evaluation happen this year and that the President's evaluation does not occur at the Board retreat in August.

C. Tentative Budget and Property Tax Information – Ms. Jami Van Ess

Ms. Jami Van Ess gave a presentation to the board concerning tentative budget and property tax information. For additional details on the presentation, please see the April 23, 2018 documents file.

Mr. Patrick Hurley asked to see some additional information on the income thresholds for Pell Grant eligibility or how much people would have to make to qualify to be eligible for Pell Grants. Mr. Hurley would also like to see some additional explanation for the items shown on the performance measures chart.

D. Cyber Liability Coverage – Ms. Jami Van Ess

Ms. Jami Van Ess asked the Board to provide direction on cyber liability coverage. When considering this coverage last year, the Board asked to see different levels of coverage. The Board was presented with three options for coverage that were analyzed by Mr. Ron Hurle who recommended that the College increase its coverage from level 1 to level 2. The additional expenses for the increased coverage could be paid for in the College's current budget.

The Board supported the additional cyber liability coverage and directed Ms. Van Ess to proceed with an increase in coverage.

ADJOURNMENT: The Work Session Adjourned at 5:23 pm.

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

Mr. Lloyd Hammonds
Vice Chair/Secretary of the Board