

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**FEBRUARY 21, 2018**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
FEBRUARY 21, 2018**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:04 pm.

PRESENT: Patricia Garcia  
Lloyd Hammonds  
Patrick Hurley  
Marie Peoples  
Nat White

ABSENT: None

Also Present: Dr. Colleen Smith, CCC President; Ms. Ali Applin, Dr. Kimberly Batty-Herbert, Mr. Keith Becker, Ms. Colleen Carscallen, Ms. Cindy Dorfsmith, Ms. Lori Edwards, Dr. Dudley Gardner, Ms. Kimmi Grulke, Mr. Brian Harris, Mr. Larry Hendricks, Mr. Ron Hurle, Mr. Jeff Jones, Mr. Doug King, Dr. Michael Merica, Ms. Siri Mullaney, Dr. Gonzalo Perez, Ms. Alex Purchase, Mr. Anthony Rivera, Ms. Suzzanna Rodriguez, Ms. Patti Rusconi, Ms. April Sandoval, Ms. Leah Savery, Mr. Dietrich Sauer, Mr. Kurt Stull, Mr. Scott Talboom, Ms. Jami Van Ess, and Mr. Bob Voytek.

Reports, summaries, background material and other documents referred to in these minutes can be found in the February 21, 2018 documents file.

**Follow Up**

- None

**Important Dates**

March 14, 2018	DGB Meeting
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**FOLLOW UP ITEMS**

There were no follow up items.

**DISCUSSION/INFORMATION ITEMS**

**A. Follow up from Budget Retreat – Ms. Jami Van Ess**

Ms. Jami Van Ess gave a presentation that followed up on the information presented in the Budget Retreat earlier this month. The presentation included several options in the area of tuition, fees, compensation, and benefits. Ms. Van Ess reviewed documents related to fiscal year 2019 budget recommendations, differential tuition and fee comparisons, a summary of differential tuition recommendations, a summary of the student forum focused on tuition and fees, a comparison of CCC employee pay and added benefits costs in the current and next fiscal year, and a comparison

of benefits costs among county employers. For additional details on the items presented, please see the February 21, 2018 documents file.

Ms. Patricia Garcia appreciates the efforts to hold a student forum and to listen to student perspectives on tuition. With such a small number of students participating, she does not feel this is data the Board could use to make decisions and would like to see a different way of accessing student opinions.

Mr. Lloyd Hammonds feels that while the data from the student forum may not be scientific, when the College hosts forms and the students that do attend are supportive, it does give some information. While he would not take this as a go ahead to move forward with large tuition increases, he feels this is useful data on a qualitative level and is consistent over time. Mr. Hammonds was appreciative that Dr. Smith sat in on the forum and showed students that she values their input.

Mr. Patrick Hurley agrees that this data is not a statistical cross section of our students but he does feel this is good information to have. Dr. Nat White agreed with everything stated and feels this is a sample rather than statistically valid data.

Mr. Hammonds expressed a concern about the differential tuition amount proposed to offer supplemental instruction in Math. This fee seems out of character with other fees being charged. Mr. Hammonds sees supplemental instruction as analogous to tutoring and since the College does not charge students for tutoring, he does not feel students should bear the cost of supplemental instruction.

The Board discussed various issues related to supplemental instruction including the success rates for students who participate, increases in graduation rates, and how it can assist first generation students. The Board felt that the cost for supplemental instruction should be paid for by the College rather than charged to students as differential tuition.

Ms. Jami Van Ess asked the Board for direction in preparing an agenda item for the Board to consider in the regular meeting related to tuition and fees. The Board's direction was:

- Remove the differential tuition for math supplemental instruction.
- Mr. Hammonds favored the tuition option that allowed for hiring three full-time faculty members rather than two. Nationwide data shows a direct correlation between full-time faculty and retention as well as increasing the quality of education at the institution.

Mr. Hurley felt that the Board should discuss compensation and benefits and then discuss tuition increases. The Board was supportive of moving forward with compensation and benefits.

Ms. Jami Van Ess has received property tax information from Coconino County and the College will be collecting an additional \$250,000 in property taxes to supplement the budget. In the budget process, Ms. Van Ess splits out tuition increases so that these funds tie directly back to student initiatives such as hiring additional faculty or other increases in the instruction budget category. The additional funds received in property taxes are allocated for increases in other areas.

The Board continued giving direction for the agenda items during the regular meeting:

- Mr. Hurley suggested a four-dollar tuition increase, selecting option one for faculty and staff compensation which included a 2% across the board increase for faculty and staff (including those who had redline or were newly hired in the last year), and option one for benefits which included a \$360 increase in the cafeteria funds paid to all employees.
- Dr. White favored option two including a four-dollar tuition increase, a 2% increase for all faculty and staff (including those who are red-lined and newly hired), and including \$72,960 to assist with paying health insurance premiums for employees with families.
- Ms. Garcia appreciated the options the College would have with a four-dollar tuition increase but cannot support that increase. For salaries and benefits, she would like to support the employee cost of health insurance and would prefer to not delve into family coverage. Ms. Garcia feels that family health insurance coverage is an area where the College cannot compete with other employers in the area. Ms. Garcia would be able to support option one including a three-dollar tuition increase.
- Dr. Marie Peoples was not able to support a four-dollar tuition increase and is not inclined to support a three-dollar tuition increase. She did support an across the board increase for faculty and staff rather than merit pay. Dr. Peoples also supported increasing the cafeteria plan amount and other medical increases. Dr. Peoples was aware that her suggestions would not result in a balanced budget moving forward.

**B. Vision 2025 – Planning Process, Vision, and Mission – Dr. Colleen Smith**

Dr. Colleen Smith developed a calendar to help the Board and College see the various steps in the planning process for the next strategic plan and highlighted some of the efforts already underway. For additional details on the plan, please see the February 21, 2018 documents file.

**C. Advocacy Activities – Ms. Patricia Garcia**

Ms. Patricia Garcia wanted to make sure that the Board had additional time to discuss the property tax continuation ballot initiative before the upcoming action item in the regular meeting. Dr. Nat White mentioned that there were people in attendance at the meeting who would want to speak to this agenda item and suggested moving the continuation discussion forward on the agenda.

ADJOURNMENT: The Work Session Adjourned at 5:25 pm.

**MINUTES PREPARED BY:**

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Ms. April Sandoval  
Board Recorder

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Mr. Lloyd Hammonds  
Vice Chair/Secretary of the Board

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Ms. Patricia Garcia  
Board Chair