

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

JANUARY 25, 2017



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
JANUARY 25, 2017**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Vice-Chair, Mr. Lloyd Hammonds, called the meeting to order at 4:02 pm.

PRESENT: Patricia Garcia
Lloyd Hammonds
Patrick Hurley
Nat White

ABSENT: Marie Peoples

Also Present: Dr. Colleen Smith, CCC President; Dr. Monica Baker, Mr. Dan Begay, Ms. Colleen Carscallen, Mr. Lynn Derrick, Mr. Brian Francis, Dr. Dudley Gardner, Ms. Kimmi Grulke, Ms. Veronica Hipolito, Mr. Jeff Jones, Dr. Andrew Lawlor, Ms. Robin Long, Ms. Siri Mullaney, Ms. Suzzanna Rodriguez, Ms. Laura Rosensweet, Ms. April Sandoval, Mr. Dietrich Sauer, Mr. Kurt Stull, Mr. Scott Talboom, Ms. Jami Van Ess, and Mr. Bob Voytek.

Reports, summaries, background material and other documents referred to in these minutes can be found in the January 25, 2017 documents file.

Follow Up

- The Board suggested taking a closer look at election data, discussing the long term financial viability of the College, and considering the possibility of a no tax increase in 2018 as topics for the February Round Table Discussion.
- An additional idea for a future round table would be to have a discussion about Higher Learning Commission criteria for accreditation to help the Board make decisions within the context of accreditation requirements.

Important Dates

February 22, 2017

DGB Meeting

FOLLOW UP ITEMS

Mr. Lloyd Hammonds reviewed the follow up items with the Board. The follow up items will be discussed at today's meeting.

DISCUSSION/INFORMATION ITEMS

A. Security – Ms. Jami Van Ess

Ms. Van Ess began her presentation by reviewing the materials in documents file that focus on security including responses to questions asked by the Board during the November 9, 2016 Board Meeting and changes made to security over the past year. At this point in time, the

recommendations that staff have for the Board are to continue with the updated security training plan, implement compliance requirements, provide information on security to staff in the staff newsletter, and monitor legislation related to security. If there is further action needed, Ms. Van Ess will bring this issue back to the Board.

B. Tuition and Fees – Ms. Jami Van Ess

This presentation follows up on the November presentation to the Board concerning preliminary budget information. The tuition and fees item will be brought to the Board in February for action. Ms. Van Ess asked the Board to provide direction and let staff know what additional information would assist them in reviewing an action item on Tuition and Fees.

Ms. Van Ess reviewed the presentation on Tuition and Fees. For additional details on the presentation, please see the January 25, 2017 documents file.

Discussion on this issue focused on the following topics:

- Mr. Lloyd Hammonds would like to see the College as an institution, look at what is best for education and students in terms of full time faculty. He would like to see if adding the number of faculty proposed in the presentation is in the best interest of the College or if it should be higher.
- Mr. Hammonds would also like to see the College take into consideration that the fairly high turnover in some areas that may be due to compensation issues. The College needs to make sure that salaries and benefits are competitive, particularly because of a high level of competition for highly educated, highly skilled employees in the area.
- Dr. Nat White does not feel that we should move forward with this discussion considering increases in tuition as our main source of revenue increases. Dr. White also believes that some of the cuts made in the last 10 years were not in the best interests of the College. Finally, Dr. White suggested that the Board begin considering going for a no-tax increase override in 2018 and starting outreach for this effort now.
- Mr. Patrick Hurley feels that when the College created the budget savings through implementation of the financial austerity plan, it was meant to be used as an opportunity to create new programs. The College has stabilized the budget more than anticipated. It is time to utilize the money that is in the budget gap and consider adding back in items that were cut with this money, adding new faculty, adding new programs, or other initiatives.

The Board did not give any additional direction to Ms. Van Ess for the February Board meeting.

C. Campus Works – Ms. Jami Van Ess and Dr. Colleen Smith

Dr. Colleen Smith introduced Mr. Lynn Derrick, Executive Vice President for CampusWorks.

The presentation to the Board provided additional information as concerning the contract with CampusWorks and moving in the direction of an internal Chief Information Officer. There would only be an action item brought to the Board if the College decided to renew the CampusWorks contract.

Dr. Smith reviewed the work that has been done related to reallocating a portion of the College's Innovation Funds and combining those funds with funding currently in the budget for the CampusWorks contract to assist with long term planning and gaining additional resources for the College. Dr. Smith also asked for input from the IT department on the proposed changes and that feedback was included in the information in this month's Board packet. Reallocation from savings on the CampusWorks contract would go to improvements in the IT area such as additional opportunities for professional development and increased funding for equipment replacement schedules.

Discussion focused on the dollar amounts that will be available in the budget for these initiatives and how the proposed Vice President for Innovative Business Solutions would bring in additional revenues.

The Board supported the College in moving forward with this proposal. The Board also felt that it was not up to the Board to take action on this issue. Instead, it was the purview of the President.

Mr. Lynn Derrick answered the Board's questions on trends in higher education, concerns over losing capacity, and being able to keep the IT staff up to date with training.

D. Topic for February Round Table – Ms. Patricia Garcia

The Board suggested taking a closer look at election data, discussing the long term financial viability of the College, and considering the possibility of a no tax increase in 2018 as topics for the February Round Table Discussion.

An additional idea for a future round table would be to have a discussion about the Higher Learning Commission criteria for accreditation to help the Board make decisions within the context of accreditation requirements.

ADJOURNMENT: The Work Session Adjourned at 5:40 pm.

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

Mr. Lloyd Hammonds
Vice Chair/Secretary of the Board

Ms. Patricia Garcia
Board Chair