

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

FEBRUARY 24, 2016



**COCONINO COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
FEBRUARY 24, 2016**

A Regular Meeting of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 6:20 pm.

PRESENT: Patricia Garcia
Lloyd Hammonds
Patrick Hurley
Marie Peoples
Nat White

ABSENT: None

Also Present: Dr. Colleen A. Smith, CCC President, Dr. Monica Baker, Mr. Daniel Begay, Ms. Langley Bell Vannoy, Ms. Gayle Benton, Ms. Colleen Carscallen, Ms. Denise Folke, Dr. Dudley Gardner, Ms. Kimmi Grulke, Ms. Veronica Hipolito, Mr. Jeff Jones, Ms. Laurie Jordon, Ms. Suzzanna Rodriguez, Ms. April Sandoval, Mr. Justin Singleton, Mr. Scott Talboom, Mr. Joe Traino, Ms. Sonia Tris, Ms. Jami Van Ess, Mr. Daniel Vigil, and Mr. Bob Voytek.

Reports, summaries, background material and other documents referred to in these minutes can be found in the February 24, 2016 documents file.

Follow Up

- Ms. April Sandoval will contact the Board to explore options for additional dates for the Board Retreat.

Important Dates	
March 8, 2016	Foundation Board Meeting/Retreat
March 23, 2016	District Governing Board Meeting
April 5, 2016	Arizona Gives Day
April 29, 2016	Palate to Palette
May 11, 2016	Student Awards Ceremony
May 12, 2016	Nursing Pinning Ceremony
May 13, 2016	Commencement
September 9, 2016	GISS Follow Up Event

Ms. Patricia Garcia began the meeting by welcoming Dr. Colleen Smith in her first regular meeting as Coconino Community College's President. Ms. Garcia also introduced Dr. Dudley Gardner, Interim Vice President of Academic Affairs.

ADOPTION OF AGENDA

Mr. Patrick Hurley moved to approve the agenda and Dr. Nat White seconded the motion. The agenda was approved as presented.

ADOPTION OF CONSENT AGENDA

Minutes of the Work Session, January 27, 2016
Minutes of the Regular Meeting, January 27, 2016
Separations/New Hires

Mr. Patrick Hurley moved to approve the Consent Agenda and Dr. Marie Peoples seconded the motion. The motion was unanimously approved.

FOLLOW UP ITEMS

There were no follow up items.

INTRODUCTION OF GUESTS

Mr. Scott Talboom introduced Northern Arizona University students Mr. Justin Singleton, Ms. Langley Bell Vannoy, and Ms. Laurie Jordan.

CALL TO THE PUBLIC

There was no response to the call to the public.

ACTION ITEMS

Action Item - Change to Policy 24 – Officers and Selection – Ms. Patricia Garcia
It has sometimes been awkward to transition a new chair person in the middle of the January organizational meeting. Ms. Patricia Garcia and Mr. Patrick Hurley instead suggested that the newly elected Chair take over immediately following the first organizational meeting of the year. The Board reviewed revised version of Policy 24 – Officers and Selection with these changes.

Dr. Nat White made a motion to accept the recommendation to adopt the changes to Policy 24. Mr. Patrick Hurley seconded the motion and it was unanimously approved.

Action Item - Tuition and Fees – Ms. Jami Van Ess

The Board has reviewed proposed changes to tuition and fees in work sessions over the past two meetings. Based on that review and board direction, Ms. Van Ess made the following recommendation for tuition and fees for the next academic year:

- \$7.00 Technology Fee Roll-In: Revenue neutral In-State
- Differential tuition recommendation as presented in the work session
- Non-class fee/parking fine changes, as presented in the work session

Ms. Van Ess also proposed the following tuition options for the Board to review:

- B - \$2 Tuition rate increase - \$1.50 for tuition and \$0.50 for scholarships
- C - \$3 Tuition rate increase - \$2.50 for tuition and \$0.50 for scholarships

Mr. Lloyd Hammonds moved to adopt the recommendation presented including option C which included a \$3 Tuition rate increase with \$2.50 allocated to tuition and \$0.50 allocated for scholarships. Mr. Patrick Hurley seconded the motion.

Discussion on the motion focused on:

- Higher Learning Commission requirements for faculty and faculty credentials and making additional funding for these efforts a priority.
- The recent accounting change to how retirement liabilities are recorded and how it affects our budget.
- Concern over voting on the highest tuition increase option without having firm numbers of how it will be allocated.
- How a tuition increase would impact our students and student opinion.

A vote on the motion was called. The motion passed with three yes votes (Mr. Patrick Hurley, Mr. Lloyd Hammonds, and Ms. Patricia Garcia) and two no votes (Dr. Marie Peoples and Dr. Nat White).

INFORMATION REPORTS

District Governing Board

AADGB Update – Mr. Lloyd Hammonds

September 9, 2016 has been confirmed for the GISS event. Mr. Hammonds asked that everyone please mark their calendars. Mr. Hammonds will be working with AADGB on additional details including costs for the event. The event will include a dinner on September 8, 2016 followed by an all-day meeting on September 9, 2016.

Alliance Update – Mr. Patrick Hurley

Alliance has not met since the last Board meeting.

Foundation Update – Dr. Nat White

The Foundation Board met on February 9, 2016 and will meet again on March 8, 2016 for a Board Retreat. The discussion at the February 9th meeting focused on an audit presentation and review of the Foundation's tax documents. There is a Foundation Board committee working on the scholarship awards process and tracking.

Business Administrative Services – Ms. Jami Van Ess

Budget Status Report

Ms. Jami Van Ess reviewed the Budget Status Report. For additional details on the report, please see the February 24, 2016 documents file.

Academic Affairs - Dr. Dudley Gardner

Dr. Dudley Gardner introduced himself and gave a brief synopsis of his background. Dr. Gardner updated the Board on the following items:

- The Higher Learning Commission Assurance Argument is in progress and on track for an April 1, 2016 completion date.
- Academic Affairs is focusing on strategic plan items including retention and targeting specific underrepresented groups.

- Additional projects under way include program review, review of the faculty evaluation process, and meeting the new goals for Higher Learning Commission faculty credentialing.
- Academic Affairs has proposed two new full time faculty positions in areas of critical need.

Board Retreat Dates – Ms. April Sandoval

The proposed Board Retreat dates of June 27-28, 2016 are not workable at this time. Alternate dates of June 20-21, 2016 are also not feasible. Ms. April Sandoval will contact the Board to explore options for additional dates.

President’s Information Report – Dr. Colleen A. Smith

Dr. Colleen Smith shared a few items from the President’s Report. Dr. Smith would like to share every item that each person at the College is doing and the full President’s Report will be sent out College wide. For additional details on the President’s Report, please see the February 24, 2016 document file.

Dr. Smith gave the Board a handout of the meetings she has participated in over her first three and half weeks at the College. Her goal has been to work with our colleagues at the College and in the community as well.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

The next District Governing Board meeting will be February 27, 2016 (retreat) and March 23, 2016 (regular meeting).

The next Foundation Board meeting will be March 8, 2016 (retreat).

MEETING EVALUATION

The Board mentioned that this was a good meeting with good discussion.

ADJOURNMENT: Mr. Patrick Hurley made a motion to adjourn the meeting at 7:25 pm. The motion was seconded by Dr. Nat White and unanimously approved.

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

Mr. Lloyd Hammonds
Vice Chair/Secretary of the Board

Ms. Patricia Garcia
Board Chair