



Adult Education  
 Coconino Community College  
 3000 N. Fourth Street  
 Flagstaff AZ 86004  
 928.526.7644

# Adult Education Registration

Academic Year: 20 \_\_\_\_\_

Social Security Number (SSN)\*: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (optional) Month & Year: \_\_\_\_\_

Your system-generated student identification number is: \_\_\_\_\_

Legal Last Name		First	Middle	Previous Last Name
Current Local Mailing Address (No., Street, Apt., Box No.)		City	State	Zip
Home Phone ( )	Emergency Phone ( )	Emergency Contact Name	Ethnic Origin Are you Hispanic, Latino or of Spanish origin? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Admission Level <input type="checkbox"/> Adult Education	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth mo ____ day ____ yr ____	Select one or more from the following: <input type="checkbox"/> White (1) <input type="checkbox"/> Black (2) <input type="checkbox"/> Hispanic (3) <input type="checkbox"/> Hawaiian Native/Pacific Islander (4) <input type="checkbox"/> American Indian/Alaskan Native (5) Tribe _____ <input type="checkbox"/> Asian (8)	
Current Household Yearly Income**: \$ _____		Current Family Size**: _____		
<input type="checkbox"/> ABE/ASE		<input type="checkbox"/> ESL/ELAA		

*I attest under penalty of perjury that the information I have provided on this form is true and complete to the best of my knowledge. I understand the College may request documentation from me to confirm the information I have provided. I further understand that knowingly providing false information on this form could constitute a Class 5 felony in Arizona.*

Registrant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* You will be assigned a Coconino Community College ID number. Disclosure of your social security number is voluntary but will aid in matching your current and future records with any past records. Your social security number is necessary for IRS purposes. Your social security number will not be used as your student identification number. I choose not to disclose my social security number. Initial: \_\_\_\_\_

\*\* See reverse for definitions and examples of household income and sizes.

OFFICE USE ONLY	
Circle One:	
Y 20	H 10
Y 30	H 15
Y 40	H 20
Y 50	H 25
Y 60	H 30

OFFICE USE ONLY
Entered by:
Date:

Signature of Authorized Approval: \_\_\_\_\_

Date: \_\_\_\_\_

# Adult Education Fee Instructions and Examples for Determining Household Size and Income

## Step 1. Are you dependent or independent?

You are independent if any of the following apply to you:

1. 25 or older when you start Adult Education classes.
2. Married.
3. You give children or other dependents more than half their support.
4. Both your parents are deceased, or you are a ward of the court, or you are an emancipated minor (or were up to age 18).
5. On active duty in U.S. military, or veteran of U.S. military.

Otherwise you are dependent.

## Step 2. Determining household size and income.

For dependent students

1. Your household is that of the person(s) you are dependent on.
  - a. Example: Joe has two sisters who also live with his parents and are their dependents. The household size is five.
2. Your income is that of yourself plus the person(s) you are dependent on.
  - a. Example: Joe (see above) would give the income of his parents and himself. Add them together. The parents made \$20,000 and Joe made \$3,000. They had no other sources of income. The income for the household would be \$23,000.

For independent students

1. Your household size is that of yourself and your dependents.
  - a. Example: Harry is a single U.S. military veteran. His brother lives with him, but Harry does not provide more than half of the brother's support. The household size is one.
2. Your income is that of yourself and spouse if married.
  - a. Example: Harry (see above) earned \$14,000 last year. He had no other sources of income. That is the amount to determine the Adult Ed fee.

## Frequently Asked Questions (FAQs)

*Q. What counts as income?*

A. All earned income and any other income that would need to be reported on the federal tax return. Use the amount called AGI (Adjusted Gross Income).

*Q. What if I didn't file a tax return?*

A. Add the amounts together from all types of income you had that would have been reported on a federal tax return.

*Q. What if I made money last year but am currently out of work?*

A. Staff can take that into account. Discuss what your current income is.